

1	Name of the Post	Controller of Examinations
2	No. of posts	01
3	Classification	Group 'A'
4	Pay Band and Grade Pay / Pay Scale	Rs. 37400-67000(PB-4) + Grade Pay Rs. 10000/-
5	Age limit for Direct Recruitment	Preferably below 57 years
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> 1. Master's degree from a recognized University with at least 55% marks or its equivalent grade of 'B' in the UGC seven point scale. 2. At least 15 years of experience as Assistant Professor in the AGP of 7000/- and above or with at least eight years of service in the AGP of 8000/- and above including as Associate Professor alongwith experience in Educational Administration. <p style="text-align: center;">Or</p> <p>Comparable experience in research establishments and/or other institutions of higher education.</p> <p style="text-align: center;">Or</p> <p>15 years of administrative experience, of which eight years shall be as Deputy Registrar or an equivalent post.</p> <p>Desirable :</p> <ol style="list-style-type: none"> 1. Good knowledge of University Examination System/Software and Result automation.

1	Name of the Post	Librarian
2	No. of posts	01
3	Classification	Group 'A'
4	Pay Band and Grade Pay / Pay Scale	Rs. 37400-67000 (PB-4)+ Academic Grade Pay Rs. 10000/-
5	Age limit for Direct Recruitment	Preferably below 55 Years
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> 1. Master's Degree in Library Science/Information Science/Documentation Science from a recognized University with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale and consistently good academic record. 2. At least thirteen years' experience as a Deputy Librarian in a University library or eighteen years' experience as a college Librarian 3. Minimum API Score as specified in UGC Regulations. 4. Evidence of innovative library service and organization of published work. <p style="text-align: center;">Or</p> <p>Deputy Librarian having completed three years of service in AGP of Rs. 9000/- and otherwise eligible as per the API scoring system and PBAS methodology developed in UGC Regulation 2010 and having with a Ph.D. qualification shall also be eligible.</p> <p>Desirable :</p> <ol style="list-style-type: none"> 1. A M.Phil./Ph.D. Degree in Library Science/ Information Science/ Documentation/ Archives and manuscript-keeping.

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1	Name of the Post	Medical Officer
2	No. of posts	02 (One for Male and one for Female Doctor)
3	Classification	Group 'A'
4	Pay Band and Grade Pay / Pay Scale	Rs. 15600-39100 (PB-3) + Grade Pay Rs. 5400/-
5	Age limit for Direct Recruitment	40 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>(i) A Post Graduate Degree in Medicine from an institution recognized by the Medical Council of India</p> <p align="center">Or</p> <p>M.B.B.S. recognized by Medical Council of India with relevant working experience of two years in Govt./Govt. recognized hospital.</p> <p>Note : For the post of female Medical Officer at least one year working experience of Obstetrics and Gynaecology ward in any Govt./Govt recognized hospital</p>

1	Name of the Post	Information Scientist
2	No. of posts	01
3	Classification	Group 'A'
4	Pay Band and Grade Pay / Pay Scale	Rs. 15600-39100 (PB-3) + Grade Pay Rs. 5400/-
5	Age limit for Direct Recruitment	40 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>(i) First class M.E./M.Tech. (Computer Science/Information Technology) or equivalent</p> <p align="center">OR</p> <p>First Class B.E./B.Tech. Computer Science/Information Technology) or equivalent with two years' of relevant experience.</p> <p align="center">OR</p> <p>First class Master's in Computer Application (MCA) or equivalent with two years' of relevant experience.</p> <p align="center">OR</p> <p>First class M.Sc. (Computer Science/Information Technology) from a recognized University/Institute with three years' of relevant experience.</p> <p>Desirable :</p> <p>Relevant experience in library/office automation/server configuration/maintenance & management of e-resource/data base management/content management/programing/development of website/portals/information systems/gateway and networking.</p>

1	Name of the Post	Assistant Engineer
2	No. of posts	01
3	Classification	Group 'B'
4	Pay Band and Grade Pay / Pay Scale	Rs. 9300-34800(PB-2) + Grade Pay Rs. 4600/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>(i) Bachelor degree in Civil Engineering from a recognised University/ Institute with at least three years' post qualification experience in the related field of which at least two years' experience as Junior Engineer</p> <p>Desirable :</p> <p>Good knowledge of Computer Applications.</p>

1	Name of the Post	Junior Engineer (Civil)
2	No. of posts	01
3	Classification	Group 'B'
4	Pay Band and Grade Pay / Pay Scale	Rs. 9300-34800 (PB-1) + Grade Pay Rs. 4200/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p><u>Essential:</u> Bachelor Degree in Civil Engineering from a recognized University with at least two Years' experience.</p> <p style="text-align: center;">OR</p> Diploma in Civil Engineering with at least five years' experience in supervision of erection/maintenance of civil work. <p><u>Desirable :</u> Good knowledge of computer application.</p>

1	Name of the Post	Professional Assistant
2	No. of posts	01
3	Classification	Group 'B'
4	Pay Band and Grade Pay / Pay Scale	Rs. 9300-34800(PB-2) + Grade Pay Rs. 4200/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p><u>Essential:</u></p> <p>(i) Master Degree in Library Science/Master in Library and Information Science from a recognized University/Institute with two years' experience in the relevant field in a University/Research Establishment/Centre/State Govt./PSU and other Autonomous Bodies' Library.</p> <p style="text-align: center;">OR</p> Bachelor Degree in Library/Library and Information Science from a recognized University/Institute with three years' experience in the relevant field in a University/Research Establishment/Centre/State Govt./PSU and other Autonomous Bodies' Library. <p>(ii) Knowledge of Computer Application.</p>

1	Name of the Post	Senior Technical Assistant (Media Lab)
2	No. of posts	01
3	Classification	Group 'B'
4	Pay Band and Grade Pay / Pay Scale	Rs. 9300-34800(PB-2) + Grade Pay Rs. 4200/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> 1. Master's Degree in Mass Communication from Govt./UGC recognised institution with two years' experience in a Laboratory. <li style="text-align: center;">OR Degree in Mass Communication from Govt./UGC recognised institution with three years' experience in a Laboratory. 2. Diploma in Broadcast Engineering/ Electronics & Telecommunication/ Electrical Engineering from Govt. approved Institution. 3. At least two years' experience of handling and operations of TV, Radio and Audio-Visual equipment in a reputed organisation. <p>Desirable:</p> <p>Ability to line up & operate the broadcast and Audio-Visual equipment like editing suite, Audio-video mixer for classrooms/ workshops/outdoor schedules.</p>

1	Name of the Post	Personal Assistant
2	No. of posts	01
3	Classification	Group 'B'
4	Pay Band and Grade Pay / Pay Scale	Rs. 9300-34800 (PB-2) + Grade Pay Rs. 4200/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> (i) Bachelor's Degree from a recognized University/Institute. (ii) Proficiency in Stenography in English/Hindi with minimum speed of 100wpm. (iii) Proficiency in typing – 40wpm in English or 35wpm in Hindi on computer. (iv) At least two years' experience as Junior Stenographer/Stenographer in Central/State Govt./University/Research Institution/Autonomous Organizations. <p>Desirable :</p> <p>Good knowledge of computer applications.</p> <p>Skill Test Norms on Computer:</p> <p>Dictation : 10 minutes @ 100wpm</p> <p>Transcription : 40 minutes English/55 minutes Hindi</p>

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1	Name of the Post	Assistant
2	No. of posts	01
3	Classification	Group 'B'
4	Pay Band and Grade Pay / Pay Scale	Rs. 9300-34800(PB-2) + Grade Pay Rs. 4200/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>(i) Bachelor degree from a recognized University.</p> <p>(ii) 2 years' experience in administrative/accounts work as Upper Division Clerk in Grade Pay of Rs. 2400/- or its equivalent post in a University/Affiliated College/Govt. /PSU of repute</p> <p>Desirable:</p> <p>Good knowledge of Computer Application.</p>

1	Name of the Post	Pharmacist
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 2800/-
5	Age limit for Direct Recruitment	32 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>1. 10+2 in Science subjects from a recognized board.</p> <p>2. Diploma in Pharmacy from an institute recognized by the Pharmacy Council of India.</p> <p style="text-align: center;">OR</p> <p>Bachelor degree in Pharmacy from a recognized University/Institute approved by the Pharmacy Council of India.</p> <p>3. Registered as Pharmacist under the Pharmacy Act, 1948.</p> <p>4. At least 3 years' relevant working experience.</p>

1	Name of the Post	Security Inspector
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200(PB-1) + Grade Pay Rs. 2800/-
5	Age limit for Direct Recruitment	32 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>(i) Bachelor degree from a recognized University/Institution with three years' experience as Security Supervisor/Supervisory Position in Security in a Govt. Office, Educational Institute/Private Organisation of repute.</p> <p style="text-align: center;">OR</p> <p>Persons who have served for 15 years in the Army or such Uniformed service with at least Class 10th pass or Army Class I examination or an equivalent examination.</p> <p>(ii) Holding a valid driving licence LMV/Motor cycle.</p> <p>Desirable :</p> <p>Completion of a course in Fire Fighting or unarmed combat course in Armed Force or Para-Military Force.</p>

1	Name of the Post	Technical Assistant (Computer)
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200(PB-1) + Grade Pay Rs. 2800/-
5	Age limit for Direct Recruitment	35 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> 1. Bachelor's Degree with Computer Science as a subject or Bachelor's in any discipline with Diploma in Computer. 2. Three years working experience in Computer Laboratory in any University/College/Research Laboratory/reputed private institutions. 3. Experience of handling/operating/maintaining sophisticated instruments. <p>Desirable:</p> <p>Knowledge of operating office machines including computers.</p>

1	Name of the Post	Laboratory Assistant (Science Laboratory)
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200(PB-1) + Grade Pay Rs. 2400/-
5	Age limit for Direct Recruitment	32 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> (i) Bachelor Degree in laboratory related science subject from a recognized University. (ii) Must have at least three years' experience of handling sophisticated instruments of Laboratory in Govt. / Autonomous Bodies/ State University /Central University. <p>Note: Subject in which degree is required to be notified at the time of recruitment.</p> <p>Desirable:</p> <ol style="list-style-type: none"> (i) Basic knowledge of Computer. (ii) Knowledge of operating office machines including computers.

1	Name of the Post	Upper Division Clerk
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200 (PB-1)+ Grade Pay Rs. 2400/-
5	Age limit for Direct Recruitment	32 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> (i) Bachelor Degree from a recognized University/board. (ii) At least two years' experience as Lower Division Clerk or equivalent post in University/Research establishment/ Central/State Government/PSU/Autonomous Bodies or holding equivalent position in reputed Private Organization. (iii) Knowledge of computer application.

1	Name of the Post	Library Assistant
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200 (PB-1)+ Grade Pay Rs. 2000/-
5	Age limit for Direct Recruitment	32 Years
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ul style="list-style-type: none"> (i) Bachelor in Library Science or Information Science or Documentation from a recognized University/board. (ii) Knowledge of computer application. (iii) Typing speed of 30 wpm in English. <p>Desirable :</p> <p>Two years relevant experience in a Library of repute, and good knowledge of Library Software Applications.</p>

1	Name of the Post	Lower Division Clerk
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200 (PB-1)+ Grade Pay Rs. 1900/-
5	Age limit for Direct Recruitment	32 years.
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <ul style="list-style-type: none"> (i) 10+2 or equivalent qualification from a recognized board. (ii) Working knowledge of computer. <p>Skill Test Norms on Computer :</p> <p>English Typing @ 35wpm or Hindi Typing @ 30wpm. (Time allowed – 10 minutes) (35 wpm and 30 wpm correspond to 10500 KDPH/9000KDPH on an average of 5 key depression for each word)</p> <p>Desirable:</p> <ul style="list-style-type: none"> (i) Diploma in Office Management and Secretarial practice from recognized board (ii) Knowledge of operating office machines including computers. (iii) Graduate degree from a recognized University.

1	Name of the Post	Laboratory Attendant
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200(PB-1) + Grade Pay Rs. 1800/-
5	Age limit for Direct Recruitment	32 Years
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>10+2 or its equivalent with Science Subject from a recognized Board/ or Institution.</p> <p>Note: Subject in Science to be notified at the time of recruitment. Diploma in Computer Application from a recognized organisation in case of Laboratory Attendant (Computer).</p> <p>Desirable:</p> <p>At least one year relevant experience.</p>

1	Name of the Post	Library Attendant
2	No. of posts	01
3	Classification	Group 'C'
4	Pay Band and Grade Pay / Pay Scale	Rs. 5200-20200 (PB-1) + Grade Pay Rs. 1800/-
5	Age limit for Direct Recruitment	32 Years
6	Educational and other qualification required for direct recruitment	<p>Essential:</p> <p>(i) 10+2 or its equivalent from a recognized Board. (ii) Certificate course in Library Science from recognized institution. (iii) Relevant experience of one year.</p> <p>Desirable:</p> <p>Basic knowledge of computer application.</p>

The general condition applicable for following posts as shown against each :

Sl. No.	Name of the Post	Conditions applicable
01	Controller of Examinations	<p>(i) Tenure – shall be restricted to 5 years. However, Officer shall be eligible for second tenure of 5 years subject to approval by the Executive Council.</p> <p>(ii) Age of Superannuation – The Age of Superannuation shall be 62 years or as applicable in the Central University of South Bihar from time to time.</p>
02	Librarian	<p>Minimum Scores for APIs for direct recruitment shall be as laid down by UGC from time to time.</p> <p>Age of Superannuation – The Age of Superannuation shall be 62 years or as applicable in the Central University of South Bihar from time to time.</p>
03	Other Posts	<p>Age of Superannuation – The Age of Superannuation shall be 60 years or as applicable in the Central University of South Bihar from time to time.</p>