



दक्षिण बिहार केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF SOUTH BIHAR

(Established under Central Universities Act, 2009)

Application Form for Regular Non-Teaching Positions – Group “A”, “B” & “C”

Advertisement No –

Post Code.....	Serial No. (to be filled by Office)
Post Applied for.....	

READ THE INSTRUCTIONS BEFORE FILLING UP THE APPLICATION FORM. USE CAPITAL LETTERS ONLY

Demand Draft Details

DD No.

Dated

Issuing Bank

Branch

Amount

Affix latest
Passport Size
Color Photograph
duly
cross signed

Signature of Candidate

Applicant Details

1. Name of Applicant

2. Father's/Husband Name

3. Sex Male Female (Please put a Tick – ✓ mark)

4. Date of Birth

5. Marital Status 6. Nationality

7. Category (a) General SC ST OBC (Put a Tick – ✓ mark)

Important Note : If Caste Category other than General, certificate issued by the competent authority in support thereof should be enclosed.) (Enclosure Serial No -)

(b) Physically Disabled Yes No (Please put a Tick – ✓ mark)

(If yes, certificate from a medical Officer not below the rank of Civil Surgeon should be enclosed) (Enclosure Serial No -)

Nature of Disability _____

Percentage of Disability _____

8. Local Address
or
Present Address

PIN

-

State

9. Permanent Address

PIN

-

State

10. Phone/Mobile No. (if any)

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11. Email Id (if any)

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12. Academic qualifications (Matric onwards)

Examination Passed	Board / University	Year of Passing	Class / Division	% of Marks	Subject	Enclosure Serial No
Matric (10 th)						
Intermediate						
Graduation						
Post Graduation						
Certificate / Diploma						
Others (If Any)						
Others (If Any)						
Others (If Any)						

13. Language Known _____

14. Any Prize/ Distinction, (if any) _____

15. Working Experience : (in ascending order)

Name of the Institutions	Designation	Duration		Pay Scale	Last Basic	Nature of duties performed	Reason for leaving	Enclosure Serial No
		From	Up to					

16. Please indicate as to why you wish to join the Central University of South Bihar and in your opinion do you meet the requirements as advertised? (to be filled up in candidate's own hand writing)

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17. Your competence in use of Computer if any

(Enclosure Serial No -)

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18. Your competence and skill in use of office machines (Photocopy Machine / Fax Machine / Lamination and Binding Machine / Scanner / Video Camera / Projector / Any other)

(Enclosure Serial No -)

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19. Names and Address along with their contact numbers of two Referees, under whom you have worked :

1.	Name	2.	Name
	Address		Address
	Phone / Mobile No. (if any)		Phone / Mobile No. (if any)
	Email Id (if any)		Email Id (if any)

20. Additional information, if any

21. **Declaration** : I, _____ son/daughter/wife of _____ here by solemnly declare that the information made in this application as above are correct and complete to the best of my knowledge and belief, and that no material information has been concealed or suppressed and if in future it is detected that there has been suppression of any factual information, my candidature can be cancelled or my service can be terminated, if selected.

Place : _____

Signature of the Applicant

Date : _____

Name of the Applicant

(Only for employed applicants)

Endorsement by Employer : Neither any disciplinary proceedings are pending nor contemplated against the employee. He/ She has never been dismissed from service nor debarred from holding any future appointment. Neither any criminal case is pending nor the applicant has been convicted for any offence. He will be relieved, if selected.

Place : _____

Head of the Institution

Date : _____

List of Enclosures :

1. _____
2. _____
3. _____
4. _____
5. _____