



दक्षिण बिहार केन्द्रीय विश्वविद्यालय CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya – Panchanpur Road, Village – Karhara, Post-Fatehpur
P.S. – Tekari, District – Gaya (Bihar) PIN- 824236

CUSB/Admission/2018

Date : 06.06.2018

Important Instructions for Selected Candidates for Admission

On the basis of the score of CUCET-2018, the [1st Cut Off List](#) for different programmes offered by Central University of South Bihar has been announced.

The candidates are required to report for admission in the following programmes on the respective date and reporting time at :

Central University of South Bihar,
SH-7, Gaya – Panchanpur Road,
Village – Karhara, Post-Fatehpur,
P.S. – Tekari, District – Gaya (Bihar) PIN- 824236.

Sl.	Name of the Programme	Date of Admission	Schedule
1	* Integrated BA LLB (5 years) * LLM * MA English * MA Hindi	18 th June, 2018	Reporting Time - 9:30 AM to 11:30 AM Display of Merit List & Wait List on basis of students reported - 12:30 PM
2	* MSc Chemistry * MSc Physics * M.Com * MA Communication & Media Studies	19 th June, 2018	Document verification of Merit List Students - 12:30 PM to 1:30 PM
3	* MA Sociology * MA Political Science * MA Development Studies * MA History * MA Social Work * MA Economics	20 th June, 2018	Deposition of Fee by Merit List students - 1:30 PM to 3:30 PM
4	* Integrated BSc BEd (4 years) * Integrated BA BEd (4 Years) * MEd * MA Psychology	21 st June, 2018	* Document Verification of waitlist students 3:30 PM to 4:00 PM
5	* MSc Mathematics * MSc Statistics * MSc Computer Science * M.Tech Computer Science(through CUCET)	22 nd June, 2018	* Deposition of fee by waitlist students - 4:00 PM to 5:00 PM * Admission Closed - 5:00 PM
6	* MSc Biotechnology * MSc Life Science * MSc Bioinformatics * MSc Environmental Science	25 th June, 2018	* Depending on the number of students in the main merit list there may be variation in the timings.
7	M.Tech (through CCMT) -1 st Round	25 th to 28 th June, 2018	
8	M.Tech (through CCMT) -2 nd Round	23 rd to 27 th July, 2018	

Merely obtaining the declared cut off marks or bringing of Demand Draft does not guarantee admission. Admission shall be strictly on the basis of merit list (which will be drawn based on the score of students who have reported till 12:30 PM sharp) and submission and verification of valid documents. The candidates falling in wait list shall only be considered for admission if seats remain vacant. Candidates who fail to report for admission along with all the original documents on scheduled date and time shall forfeit their claim to be considered for admission.

In case of tie, the marks obtained in the qualifying examinations shall be the deciding factor and if, that is also same or result of both candidate is not declared then the senior candidate on basis of Date of Birth shall be given preference. In case of any dispute the decision of the Chairman, UATEC shall be final.

The University will declare the merit list after taking into consideration the guidelines of Govt. of India for reservation of seats for SC/ST/OBC/Divyang/Widow or wards of Defence Personnel.

Documents required for Admission

The candidates are required to be present in person and bring the following documents in original as well as a set of photocopy duly attested at the time of reporting for admission:-

- 1) Original copy of the Hall Ticket / Admit Card
- 2) CUCET -2018 score card.
- 3) Ten copies of recent passport size photographs
- 4) In case CUCET Admit card is misplaced, they should bring along a copy of FIR filed along with an Identity proof.
- 5) Self-attested copies of marks sheet(s) and degrees of 10th, 12th, Graduation & Post graduation or an equivalent examination certificate, showing the age/date of birth of the candidate. The candidates are also required to produce all originals of the above certificates /document for verification at the time of registration/admission. In the absence of any of the original certificates /documents, registration/admission shall not be allowed. The original Migration, Transfer and Fitness/Medical Certificate of the candidate will be retained by the University.
- 6) Self attested copy of AADHAR card
- 7) Bank Account detail of student i.e. Account No., IFSC code, Name of account holder & address of Bank.
- 8) A Character certificate from the Head of the Institution last attended.
- 9) Fitness/Medical certificate issued by a registered medical practitioner
- 10) Transfer/Migration Certificate (in original) from the Head of the Institution/University last attended:
 - a. All those candidates who have passed their qualifying examination prior to 2018 must produce the Migration Certificate from the University from where they have passed their qualifying examination at the time of admission/registration failing which they will not be granted admission.
 - b. Candidates, who have passed their qualifying examination in 2018 and are not in position to submit the Migration Certificate at the time of admission, should submit the same as early as possible, but not later than **30th September 2018** failing which the University reserves the right to cancel their admission.
- 11) The Gap Certificate in the form of affidavit stating the reason should be submitted at the time of admission by those students who have gap between their two degrees.
- 12) **For SC/ST Candidates** : Attested copy of SC/ST Certificate in the prescribed format of Govt. of India / State Govt. issued by an officer not below the rank of Magistrate /Tehsildar in support of their claim for admission against the reserved quota.
- 13) **OBC Candidates**: OBC Certificate issued by District Magistrate/Deputy Commissioner in the Government of India prescribed format. Also, bring along income certificate.

- 14) **For PWD/Divyang Candidates** : Medical Certificate issued by the Competent Medical Authority indicating the nature and extent (including percentage) of Physical Disability in support of their claim for admission against reserved quota.
- 15) **For Widows/Wards of Defence Personnel** : documents in support against the criteria applicable are required.
- 16) The admission of candidate who has passed his/her qualifying examination from a Foreign University will be subject to his/her qualification being found equivalent to the qualifications prescribed by the University.
- 17) The candidates enjoying employed status and selected for admission to any programme of study in the University, are required to produce **LEAVE SANCTION /RELIEVING ORDER AT THE TIME OF ADMISSION/REGISTRATION** from their employer for the duration of the programme permitting them to pursue their studies at the University, failing which the offer of admission shall stand withdrawn. In case of any dispute the decision of the admission committee shall be final.
- 18) The admission of any candidate is liable to be cancelled without giving any further notice forthwith or at any time during the period of the concerned Course of Study, if it is detected that the candidate has /had produced fake / forged certificate(s) /document(s), indulged in any act of misconduct/indiscipline and has /had concealed any other relevant information at the time of seeking admission.
- 19) The admission of the candidate to the concerned Course of Study shall be subject to such ordinances, rules and regulations as may be framed from time to time by the University.
- 20) Only the High Court of Patna shall have jurisdiction in case of any dispute relating to the provisional admission.

Mode of Payment of Fees

The candidates shall be required to pay the fees in the form of ***Demand Draft drawn in favour of "Central University of South Bihar" payable at Panchanpur, Gaya*** at the time of admission. Admission shall be granted only on payment of fees on the specified date for each program.

The Fee Structure of the programmes offered by the University is given below. Candidates who fail to make payment on the date of admission shall not be considered for admission and the seat will be given to the next student in the merit list.

FEE STRUCTURE FOR ADMISSION FOR THE ACADEMIC YEAR 2018-20019

Sl	Name of Programme	Admission Fee (Rs.)	Sl	Name of Programme	Admission Fee (Rs.)
1	Int. BA BEd	11,718/-	16	MA Hindi	9,218/-
2	Int. BSc BEd	12,718/-	17	MA English	9,218/-
3	M.Ed	13,418/-	18	MA Sociology	9,218/-
4	Int. BA LLB	11,218/-	19	MA Economics	9,218/-
5	LLM	13,718/-	20	MA Political Sc. & IR	9,218/-
6	MSc Life Science	13,218/-	21	MA Development Studies	9,218/-
7	MSc Biotechnology	13,218/-	22	MA History	9,218/-
8	MSc Bioinformatics	12,718/-	23	MA Social Work	17,718/-
9	MSc Environmental Sc.	13,218/-	24	MA Psychology	9,218/-
10	MSc Computer Science	12,718/-	25	MA Comm. & Media Studies	13,218/-
11	M Tech Computer Sc.	15,718/-	26	M.Com	9,218/-
12	MSc Mathematics	9,218/-	Note:- Hostel Fee @9000/- per semester is payable by students which will be deposited later on allotment of hostel. Since the seats are limited, hostel will be allotted as per University Policy.		
13	MSc Statistics	9,218/-			
14	MSc Physics	10,718/-			
15	MSc Chemistry	10,718/-			

FORMS TO BE FILLED FOR ADMISSION

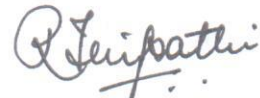
The students are required to download the below mentioned Forms and bring it alongwith them duly filled in their own handwriting when reporting for counselling/admission.

1. The Enrolment form needed to be filled and submitted at the time of admission is attached at **Annexure I**.
2. Candidates are required to download the enrolment form and duly fill the same in their own handwriting and bring it along at the time of admission. This will facilitate /help in completing the admission formalities at the earliest.
3. Candidates are required to bring the Fitness/ Medical Certificate and Identity Card in the format at **Annexure -II** and **Annexure -III** respectively.
4. Students granted admission will have to submit the Vidyarthi Medyclaim Form duly filled in their own handwriting on the same day (**Annexure -IV**)
5. Hostel Form (**Annexure-V**)

Help desk

For any genuine query with regard to admission process, candidate may contact

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| (a) Shri Dheerendra Singh, Section Officer (Examination) | - 9430906504 |
| (b) Shri Amit Kumar, Section Officer (Academic) | - 7739404812 |



Controller of Examinations