



CENTRAL UNIVERSITY OF SOUTH BIHAR

(Notice Inviting Tender)

INDEX FOR TENDER FORM

Tender Notice No.	:	CUSB/PSD/ESTATE/T/10/2024-25 , dated: 01/08/2024
Name of work	:	Tender Bid Document for “ providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste ” from campus of Central University of South Bihar, Panchanpur, Gaya.
Tender Fee	:	Rs. 1000/- in shape of D.D.
Earnest Money Deposit	:	Earnest money of Rs. 50,000/- in shape of D.D./BG/FDR drawn In favour of ‘Central University of South Bihar’ payable at Gaya from any schedule Bank.
Pre bid Meeting	:	07/08/2024 by 11:00 PM at CUSB, Panchanpur, Gaya
Last date and time for Receipt of Bids	:	22/08/2024 by 04:00 PM
Date and Time of opening of Technical Bids	:	22/08/2024 by 04:30 PM
Place of opening of Bids	:	CUSB, Panchanpur, Gaya

Note: The Tenderer will make sure to put their signature/Seal at each page. Prospective bidders are instructed to visit the University before submission of bid to understand the locality, terrain & surroundings of work-site.

Name of work: “Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste” from campus of Central University of South Bihar, Panchanpur, Gaya, Bihar.

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CENTRAL UNIVERSITY OF SOUTH BIHAR
NOTICE INVITING TENDER

The Central University of South Bihar, invites tender for “**providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste**” from Campus of Central University of South Bihar, Panchanpur, Gaya from eligible contractors/ NGO/Organization who have an experience of the similar work with Nagar Panchayat/Municipal Corporation/Municipality. The last date and time of submission of tender document is 22/10/2024 by 04:00 P.M. The detailed tender document is available on the University website www.cusb.ac.in. The cost of tender form is **Rs. 1,000/- (Rs. One Thousand Only)** and can be purchased by payment of the cost in the form of DD, from Central University of South Bihar. The tender forms downloaded from the University website must be accompanied by DD of **Rs. 1,000/- (Rupees One Thousand Only)** in favour of Central University of South Bihar, payable at Gaya.

Registrar

CENTRAL UNIVERSITY OF SOUTH BIHAR

“Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste” from campus of Central University of South Bihar, Panchanpur, Gaya (Bihar).

TECHNICAL BID

Note : This is to be kept in Envelope “B” sealed and it should be written on envelop that

Tender for **“Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste”** at Central University of South Bihar”

CENTRAL UNIVERSITY OF SOUTH BIHAR
NOTICE INVITING TENDER/ TENDER NOTICE

The Central University of South Bihar, invites tender for “**Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste**” from campus of Central University of South Bihar, Panchanpur, Gaya (Bihar) by vendors who have experience of similar work. Details are as follows:-

Sl. No.	Description of Work	Earnest Money to Deposited (EMD)	Last date & time of submission of Tender document	Time & date of opening of tender	Initial contract period
1.	Providing services for “ Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste ” from campus of Central University of South Bihar	Rs. 50000/-	22/10/2024 upto 04:00 p.m	22/10/2024 at 04:30 p.m	One year from the date of start of work and further extendable for next two years (1+1) on mutual consent and satisfactory performance report each year.

2. The tender must be accompanied by a Demand draft for the amount mentioned as above in Indian Rupees only on a schedule bank drawn in favour of Central University of South Bihar, payable at Gaya as Earnest Money for the above tender.

3. Eligibility Criteria:

- a. **Financial:** The Firm/NGO/Organization should have in Average annual financial turnover of at least Rs. 01 Crore (Rupees One Crore Only) during any of the preceding last 3 consecutive financial years in last 5 years.
- b. **Physical: (i)** The Firm/NGO/Organization should have completed one similar works costing not less than 12 lakh or two similar works not less than 08 Lakh in last seven years in Central Government/ State Government/ PSU/ Central or State Universities/ CPWD/ MES/Railways/Municipal Corporation/Municipality/Nagar

Panchayat. Similar work is defined as “providing services of solid waste/biodegradable waste management are any Central/State institution or Municipal Corporation/Municipality/Nagar Panchayat”.

(ii) Ongoing work with completed value more than desired financial criteria shall be considered provided the copy certified bill by the work order issuing authority is enclosed against eligibility criteria.

4. Sealed Tender Documents duly signed on all pages shall be delivered to the Central University of South Bihar, SH-7, Gaya Panchanpur Road, Post-Fatehpur, Post-Tekari, District-Gaya, Bihar, Pin- 824236 by Registered Post/ Speed Post to reach on or before **22/08/2024 by 04:00 PM**. The technical Bids will be opened in presence of the tenderers or their authorized representatives. The financial Bid of the agencies who qualify the technical bid evaluation process will be opened after prior information to successful bidder in Technical bid. Bidders to follow notices on the University's website. The date of opening of the Financial Bids of those tenders fulfilling the requirements will be announced on a separate date. If the office happens to be closed on the date of receipt of the bids or Opening of bids as specified, the bids will be received and opened on the next day of opening of the office at the same time and venue.
5. Central University of South Bihar, does not binds itself to accept the lowest rate and reserves the right to accept or reject all or any part of tender without assigning any reasons and claim on account of above shall not be entertained..
6. The tenderer shall quote for the Services/material/Equipment to be supplied as per detailed specifications and scope of work as given in the Tender document.
7. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the firm and nature of the site, the means of access to the site, and, in general, shall themselves obtain all necessary information as to risks, contingencies and other circumstances which influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site, whether he inspects it or not, and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at its own cost all materials, tools and plants, equipment etc. and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work. Any damages done to the property of the Central

University of South Bihar, or other persons shall be made good by the Tenderer at his own cost.

8. ENVELOPE 'A' (Earnest Money & Tender cost)

The tender shall be accompanied by the cost of the tender document **Rs. 1000/-** in the form of Demand Draft failing which the tender will not be accepted. Tender must also be accompanied by earnest money amounting **Rs. 50,000/-** in the form of Demand Draft in favour of Central University of South Bihar, payable at Gaya issued by any Nationalized Bank. The Demand Draft towards Earnest Money & cost of tender document will be placed in Sealed Envelope 'A'. EMD is exempted for those bidders registered under MSME subject to submission of relevant valid certificate.

9. ENVELOPE 'B' (Technical bid Document)

(i) This Envelope shall contain the Prequalification documents pertaining to financial eligibility and Physical completion of Work. Copy of Work Order/ Purchase Order with completion certificate and / or certified bill copy are mandatory for similar works executed in past 03 financial year.

(ii) The credential of tenderer to be included for those, who authorized by the manufacturers, suppliers of the material/equipment for execution of this work, if applicable and including the list of similar work executed in India with location, cost of work and period during which those works are executed.

(iii) Checklist for envelope 'B':

- a. Copy of registration of GST No.
- b. Copy of Income Tax Permanent Account Number
- c. Income Tax Assessment Order of last 03 Financial Years.
- d. Copy of Small Scale Unit/ MSME/ NSIC Registration under relevant items (If Registered), for waiving of EMD charges.
- e. ISO Certificate
- f. Copy of ESI Registration Certificate.
- g. Copy of EPF Registration Certificate.
- h. Certified Audit Report of any 03 of last 05 financial year complying financial eligibility criteria as above in point 3(a).
- i. Copy of Work Order and successful completion certificate of meeting minimum Physical Eligibility Criteria as in point 3(b).
- j. Copy of Trade License, Factory License/Excise Registration.
- k. Copy of Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms, certificate of registration of NGO etc.

- l. Certificate Copy of Notarized power of attorney of authorization for participation in subject bid.
- m. Detail list of available infrastructure, machine & tools should be provided.
- n. Detailed list of workman registered under the firm.
- o. Non-Blacklisting Certificate.
- p. Signed copy of all pages of Tender document including various sections and Annexures-A.
- q. Un-priced copy of Bill of Quantity with “Quoted” written in Rate Column of each items.

10. ENVELOPE ‘C’ (Financial Bid Document)

- 10.1 The Envelop ‘C’ shall contain the tender documents and information related to the schedule of quantities quoting the rates per Unit/Price etc. of the various items or works pertaining to the financial bid on the financial bid document, issued by Central University of South Bihar, along with the tender document.
- 10.2 All columns shall be duly filled in with specific information on the cost involved.
- 10.3 The rates for the items shall be quoted in Indian Rupees.

***NOTE: -** The Tenderer should clearly mention in all the three envelopes (i.e. A, B and C) clear description of the items for which the offer is being quoted. If any discrepancy is observed the offer would be treated as non- responsive and would be rejected outright.

- 11. Envelope-‘A’ (Earnest Money & Tender Cost), Envelope-‘B’ (Technical Bid Document), and Envelope-‘C’ (Financial Bid Document), shall be in separate sealed envelopes, each marked as “Envelope- ‘A’, Envelope-B and ‘Envelope-C’.**

All the three envelopes shall be submitted in another sealed envelope super scribing there on **“Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste”** The envelope should be addressed to The Registrar (Tender Document), Central University of South Bihar, SH-7, Gaya- Panchanpur Road, Village- Karhara, Post-Fatehpur, P.S- Tekari, District- Gaya (Bihar), PIN- 824 236.

The envelope marked ‘Envelop-B’ of only those tenderers shall be opened, whose earnest money & tender cost are placed in the ‘Envelop ‘A’ and found to be in order.

- 11.** The Tender Evaluation Committee will evaluate the Technical Bids and is fully authorized to reject any tender on its satisfaction that the requirements are not met for the complete needs of the Central University of South Bihar with regard

to the Committee. The decision of the Tender Evaluation Committee shall be final. Only those tenders Technical Bids cleared by the Tender Evaluation Committee shall be eligible for their Price Bid to be opened. Those successful tenderers for whom the Envelop-C (Price Bid) is to be opened shall be duly intimated.

12. Clarification of tenders :

12.1 During evaluation of tenders, the Registrar may at his discretion ask the tenderer a clarification of its tender. The request for clarification and the response shall be in writing. However, the tenderer is not permitted alter the price (s) furnished in the Price Bid (Envelop-C). Any query related to bid may be sent to email id registrar@cub.ac.in before the date of pre-bid meeting and clarification to the same shall be uploaded on University's website. Tenderers are requested to visit the University's website regularly.

12.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price (i.e. obtained by multiplying the unit price and quality), the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its tender will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.

13. The amount of earnest money, in the case of successful tenderer, shall be refunded on successful completion of work. However E.M.D of unsuccessful tenderers will be refunded after the award of the contract to the successful tenderer.

14. Central University of South Bihar, does not bind itself to accept the lowest or any other tender, and reserves to itself the authority to reject any or all of the tenders receive without the assignment of any reason and to negotiate with the tenderers. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly dated, initiated by the tenderer are liable to be rejected. However, the final decision for accepting or rejecting any or all tenderers will be in the sole discretion of the Vice Chancellor, Central University of South Bihar.

15. Tender shall remain open for acceptance for a period of 90 days from the date of opening of the tenders. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which are not acceptable to Central University of South Bihar. Then Central University of South Bihar, shall without any prejudice to any other right or remedy, be at liberty to forfeit full earnest money absolutely. The decision of

the Vice Chancellor, Central University of South Bihar in this behalf shall be final and binding on the tenderer.

- 16.** The notice Inviting tender shall form a part of the contract document. The successful tenderer shall sign the necessary contract documents consisting of the notice-inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto, within the time specified in the letter communicating the acceptance of the tender. In case of delay the earnest money may be forfeited and the tender cancelled or the contract enforced as per the terms of the tender and the invitation to tender and the tenderer shall thus be bound by the conditions of contract-even though the formal agreement has not been executed and signed within the specified time by the tenderer.
- 17.** If the Headquarter of the successful tenderer is at a place other than Gaya, Bihar he/ they shall appoint a duly Authorized Representative in Gaya from the date of commencement of the work until the work is physically completed. Such Representative shall be authorized to act on behalf of the successful tenderer. Any noticed under the contract shall be deemed to have been served on the successful tenderer, if served upon such Representative or sent by registered letter at his address in Gaya. Such Representative shall not be changed and shall not leave place of work during the period of the contract without the prior approval of Registrar Central University South Bihar. If Vice Chancellor, Central University of South Bihar shall require the successful tenderer to carry out rectification of the defects under the terms of the contract after the work has been completed, the successful tenderer shall appoint the same or another duly Authorized Representative in Patna while such rectifications are being carried out.
- 18.** The tenderer shall submit a detailed of deployment of workmen, job procedure plan along with list of tools, testing devices etc required for successful operation of work within 7 days of issuance of LOA.
- 19.** No additional conditions from the tenderer shall be acceptable. The tenders having any additional conditions will be summarily rejected without assigning any reason.
- 20.** The tenderer should meet the Financial & Physical work completion criteria to qualify in the subject tender.

21. The tenderer is required to obtain all required statutory permissions for work by their own and shall be bound to do necessary liaison with Government Authorities as and when required.
22. Bidders are informed to visit the existing buildings and utilities at Panchanpur, Gaya where proposed works to be executed and get themselves acquainted with ground realities before quoting the subject tender. Later stage no claims shall be entertained by CUSB on account of non-clarity of the above.
23. Any damaged caused to the facilities existing in the building/infrastructure to be made good by bidders after rectification at their own.
24. Successful bidder shall ensure compliance to Gate pass system of the University for its workmen and vehicles failing which the University shall reserve the right to terminate the contract at any time.
25. All works proposed for execution by contract will be notified in a form of invitation of tender by Central University of South Bihar. This form will state the works to be carried out, as well as the date for submitting and opening tenders and the time allowed for carrying out the work, also the amount of earnest money to be deposited with the tender. Copies of the specifications, design and drawings and a schedule of quantities and any other documents required in connection with the work shall also be open for inspection by the Tenderer at office of the Central University of South Bihar during office hours.
26. The tender submitted by the tender must be signed by the Company's/Firms/Institute's/NGO's Executive or on his behalf by Authorized Signatory being a person holding the power of Attorney authorizing him to do so. **Such Power of Attorney shall be submitted with the tender.**
27. Any person who submits a tender shall fill up the schedule of quantities stating at what rate he/she is willing to undertake each item of the work. Tenderers, who propose any alteration in the work specified in the said form of invitation to tender, or in the time allowed for carrying out the work, or which contain any other conditions of any sort, will be liable to rejection.
28. A committee of Central University of South Bihar, will open the tenders in the presence of any intending Tenderers who may be present at the time, and will enter the details of the tenders in a comparative statement in a suitable form. In the event of a tender being accepted, the Tenderer for the purpose of identification shall submit the signed copies of the specifications and other requisite documents. In the event of a tender being rejected, the earnest money

forwarded with such unaccepted tender shall thereupon be returned to the Tender remitting the same, without any interest.

29. Rates quoted by the tenderer in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words.
30. All rates shall be quoted in the schedule of quantities. The amount for each item should be worked out and requisite totals given. Special care should be taken to write the rates in figures as well as in words and the amount in figures only, in such a way that interpolation is not possible. The total amount should be written both in figures and in words. While quoting the rate in schedule of quantities, the word 'only' should be written closely following the amount and it should not be written in the next line. If there any discrepancy in figures and words, the rate quoted in words shall prevail.
31. On acceptance of the tender, the name with address and telephone numbers of the accredited representative(s) of the Tenderer who would be responsible for taking instructions, shall be communicated in writing to Central University of South Bihar.
32. The Financial quotations shall be inclusive of the taxes payable on material as applicable under GST or any other tax in respect of this contract and shall be payable by the Tenderer only and Central University of South Bihar will not entertain any claim whatsoever in respect of the same.
33. Provision and Rules mentioned in University Purchase Rules and Procedures (PRP) available on University's website shall be a part to the bidding document and unless and otherwise specified exclusively other terms shall be govern by the same.
34. All the labour laws should be strictly complied with by Tenderer. In case of any lapses or non-fulfillment of labour laws, the tenderer will be wholly responsible for termination of contract and/or other legal actions.
35. Tenderer shall comply with the Rules & Regulations covered under EPA Act 1986 with latest amendments, if any. Nothing extra shall payable on account of above.

Scope of Work

1. Successful bidder to execute, the work considered under Scope form following buildings of the University :-

Sl. No.	Name of Building	No. of Blocks
a.	Administrative Building with canteen in stilt floor	1 Block
b.	Stupa Building (Underground)	1 Block
c.	School of Earth Biology and Environmental Science Building.	1 Block
d.	School of Education Building	1 Block
e.	School of Social Science Building	1 Block
f.	Lecture Hall Complex	1 Block
g.	Guest house	1 Block
h.	Girls' Hostel	2 Block
i.	Boys' Hostel	2 Blocks
j.	Common Mess & Kitchen	1 Block
k.	Substation Building	1 Block
l.	Pump & STP	1 Block
m.	Main Gate complex	1 Block
n.	Sports Ground	1 Block
o.	HVC Residence	1 Block
p.	Cafeteria (Food Courts)	1 Block
q.	Library Building	1 Block
r.	Health Centre	1 Block
s.	Surroundings of the Residential complex	2 Block
t.	Animal House	-
u.	Animal Husbandry Units	-
v.	Horticulture Buildings	-
w.	Other buildings/places under CUSB premises	-

2. Collection of waste from available containers in buildings by engaging manpower, lifting tools, trollies and dumping the same safely to big container adjacent to road or directly in Tempo tipper/ Tractor Tipper after segregation of wastes.
3. Two separate containers of minimum capacity 800 liters with identification mark of "Biodegradable & non-biodegradable" at designated locations so as to avoid mixing of wastes and to cater temporary disposal during excess waste generation.
4. Workmen shall be properly dressed in Uniform with necessary personal protective equipment/Gadgets/Tools.
5. Vendor shall ensure no spillage of any waste during collection, segregation, lifting & transportation. Vendor shall spray bleaching powder near all garbage/ waste containers to avoid mosquito breeding and insect germination on regular basis.
6. Vendor shall ensure lifting of waste by their own vehicle and shall ensure its disposal in the area notified by local Municipal Corporation/Nagar Panchayat.
7. Vendor shall ensure availability of minimum 01 (one) No. of container properly covered each of "Biodegradable Waste" and Non-biodegradable waste" at one location as shown by the University; any time in the campus.
8. The vehicles entering to the campus of the University should be equipped with 02 Nos. of empty containers of each having capacity not less than 1500 liters so as to ensure placement of empty containers before lifting of filled containers.

9. The quantum of waste may increase or decrease depending upon the usage and availability of occupants in the campus and also any occasion like convocation, sports meet, inauguration programme, workshops, seminar etc. Vendor has to assess the above and accordingly deploy resources. Nothing extra shall be paid on account of quantum of waste to be handled by vendor.
10. Rates quoted shall be inclusive of all labour, tools-tackles, handling appliances. Safety PPEs, lifting tools, Vehicles, Containers, loading, unloading, cleaning of waste during lifting and spillovers, transportation including hire charges of vehicles, fuel, maintenance, disposal of waste in designated area and necessary work required in disposal yard as per guidelines of local statutory body. Nothing extra shall be paid on account of above.
11. Vendor should ensure the compliance of scope of work on all days including Holidays & Sundays. However, the Vendor shall be relieved on days which are declared as notified Holiday by the University for this particular services.
12. The University shall be free to impose penalty amounting **Rs. 2,000/- (Rs. Two Thousand Only) per day** for not rendering services by the vendor on any particular day in addition to deduction of amount equivalent to one day service charge from their monthly Running Account Bills.
13. Vendor shall ensure timely payment of wages and other benefits to their workmen as per the prevailing notification by Chief Labour Commission (Central) before 7th day of every calendar month for every proceedings month. Vendor shall be fully responsible for any delay in payment or complaint received from any forum on the matter. Nothing extra shall be paid by the University in regard to above and University will not responsible.
14. Vendor shall engage trained workmen who have experience to handle different kind of wastes including hazardous wastes which requires special skills/tools and personal protective equipment's. Vendor shall be fully responsible for the above and the University shall not entertain any claim on account of above.
15. Vendor will responsible for disposal/Handling of Non Bio-degradable and Bio degradable waste as per Govt. Rule. In case of any irregularity University will not be responsible.
16. All statutory payment related to the workman, environmental, machines, vehicles etc to be paid by the vendor. Nothing will be paid extra by the University.
17. All safety measures to be maintained by the Vendor as per the norms and all type of Insurance & Compensation for workman and machines to be paid by the vendor. Nothing will be paid by the University.

BASIC INFORMATION ABOUT THE TENDERER

1.	Name and full Address of Tenderer	
	Telephone No.	
	E-mail-	
	Fax:	
2.	Last 3 year Income Tax Assessment Certificate/ITR	
3.	GST No.	
4.	PAN No.	
5.	ADHAR No. (only in case of proprietorship firm)	
6.	MSME Certificate No. (if any)	
7.	Turn Over as per Audit Report	
8.	The firm will submit its consent to adhere the Time Schedule for execution of the Work as mentioned in the tender document.	
9.	Legal Status; Whether a proprietary or a partnership firm of incorporated body etc. With proof of registration/ certification by Government of parent country.	
10.	Authenticated copy of the following documents.	
(a)	Certificate of incorporation. In case of an incorporated body.	
(b)	Memorandum of Association	
(c)	Certificate by Auditor confirming existence of assets (unencumbered) of the value of 30% of the tendered amount.	
(d)	Solvency Certificate from the Banker, if applicable	

11.	(a) Name and address with Fax number of customers along with the place and year the said work have been Executed.	
	(b) Documentary proof of satisfactory supply and installation items during the past three and the present condition of the installed items.	
12.	The period for which the Service provider/supplier/ manufacturer has been manufacturing/ delivering services and is in the business of supplying/installing/ providing services the items and Documentary proof thereof.	
13.	Any other documents/information, which parties, may consider appropriate to the activity of tender	
14.	Details of disputes/claims, if any, between the tenderer and any Authority/ Body and its present status.	
15.	Bank Details of the Bidder	Name of Account Holder: Bank & Branch: Account No.: IFSC No.:

Note:

1. Separate information sheet may be provided for item (s) in case space provided is not adequate.
2. Affidavit in the enclosed format on Non Judicial stamp paper duly attested by Magistrate/Notary shall also be furnished by the bidder.

AFFIDAVIT

(On Non-judicial stamp paper)

Tender Notice No.: CUSB/PSD/ESTATE/T/10/2024-25 dated: 01/08/2024

Name of Work : “Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste” from campus of Central University of South Bihar, Panchanpur, Gaya, Bihar.

1. I, the undersigned, do hereby certify that all the statements made in the required Attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/S -----
_____ have abandoned any work nor any contract Awarded to us for such works have been rescinded, during last three years prior to the date of this bid.
3. The undersigned hereby authorize and request any bank, person, firm or Corporation to furnish pertinent information deemed necessary and requested by the Central University of South Bihar, to verify this statement or regarding my (our) competence and general reputation.
4. The undersigned understand and agrees that further qualifying information may be requested, and agrees to furnish any such information at the request of the Central University of South Bihar.
5. The undersigned understand the terms of tender and hereby undertake to deploy only competent personals who have valid license to work under scope and also undertake to comply with all Labour laws related to wages, PF, ESI & compensation etc. Full responsibility towards above compliance lies with us.

(Signed by an Authorized Officer of the Firm)

Title of Officer

Name of Firm

Date

CENTRAL UNIVERSITY OF SOUTH BIHAR

Tender Bid document for “**Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste**” from campus of Central University of South Bihar, Panchanpur, Gaya (Bihar)

Memorandum

I/We have read and examined the notice inviting tender, schedule of quantities, specification applicable, drawings and designs, general rules and directions, conditions of contract, clauses of contract, special conditions schedule of rates and other documents, and Rules referred to in the conditions of contract and all other contents in the tender documents for work.

I/We hereby for the execution, for Central University of South Bihar of the work specified in the underwritten memorandum within the time specified in such memorandum at the rate quoted in the schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in clause of the conditions of contract and in all respects in accordance with such conditions.

Name of work:- Providing services for “**Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste**” from campus of Central University of South Bihar, Panchanpur, Gaya (Bihar). Earnest Money Rs. 50000/- (Rupees Fifty thousand Only).

- (a) Time allowed for the period of work shall be one year from the date of award of work which may be extended for another one year on same term & condition subject to successful discharge of services by vendor.
- (b) I/We agree to keep the tender open for one hundred and twenty days from the date of opening thereof and not to make any modification in its terms and conditions.
- (c) A sum of Rs. 50000/- (Rupees Fifty thousand Only) is hereby forwarded in the form of Demand Draft executed by Scheduled Bank in favour of Central University of South Bihar, as earnest money payable at Gaya.
- (d) Should this tender be accepted, I/We hereby agree (i) to abide by and fulfill all the terms & conditions of the said conditions annexed hereto and all the terms and provisions contained in notice inviting tender, and in default thereof to forfeit and pay to Central University of South Bihar, the sum of money mentioned in the said conditions.

(e) If I/We fail to commence the work specified in the above memorandum I/We agree that Central University of South Bihar, Shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely to execute all the works referred to in the tender documents open the terms & conditions contained or referred to therein.

Dated:

Address:

Signature of Tenderer

Witness:

Address:

Occupation:

CLAUSES OF CONTRACT

Clause: 1 Works to be carried out:

The work to be carried out under the contract shall, except as otherwise provided in these conditions, include all labour, materials, tools, plants, equipment and transport which may be required in preparation of and for and in the full and entire execution and completion of the works. The descriptions given in the Schedule of Quantities shall, unless otherwise stated, be held to include wastage on materials, carriage and cartage, carrying and return of empties, hoisting, setting, fitting and fixing in position and all other labours necessary in and for the full and entire execution and completion of the work as aforesaid in accordance with good practice and recognized principles.

Clause: 2 Sufficiency of Tender:

The Tenderer shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of this tender for the works and of the rates and prices quoted in the Schedule of Quantity (Bill of Quantity), which rates and prices shall except as otherwise provided/cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the works.

Clause: 3 Time for Performances:

- 3.1 Initial Contract would be for one year from the date of start of the services. The Contract period may be extended on the basis of satisfactory performance report each year for another two years (1+1) by the University on the mutual consent and the same terms and conditions. No any price escalation will be allowed any circumstance.
- 3.2 Notwithstanding anything herein contained, the parties hereto acknowledge and agree that the time is the essence of the contract in all respects for their respective performance and discharge of obligations under this contract and the parties shall adhere to the time/delivery schedule as provided in Appendix-II of the contract unless otherwise mutually agreed to by the parties in writing.
- 3.3 ***During the period of Summer Vacation (approximate 45 days) of the University, payment shall be paid proportionately 70% of the monthly charge/rate.***

Clause: 4 Registrar, CENTRAL UNIVERSITY OF SOUTH BIHAR shall:

- 4.1 Being a party of this Contract, sign the agreement within seven days of issue of Acceptance Letter.
- 4.2 Hand-over the site to the Tenderer within two days of signing of the agreement and or issuance of LOA.

- 4.3 Allow the commencement of work by the tender immediately after issuance of LOA.
- 4.4 Date of start of work shall be considered as 7 days after issuance of LOA. The above period shall be considered as mobilization period by vendor.

Clause: 5 Performance Guarantee:

- 5.1 The contractor shall submit an irrevocable PERFORMANCE BANK GUARANTEE of 10% (Ten percent) of the tendered amount calculated in term, in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and without prejudice to any other provision in the contract) within 15 days of issue of letter of intent. This period can be further extended by the Vice Chancellor upto a maximum period of 7 days on written request of the contractor stating the reason for delays in procuring the Bank Guarantee, to the satisfaction.

This Performance Bank Guarantee will remain valid & deposited with Central University of South Bihar till the beyond 60 days of the completion of contractual obligation. Performance Bank Guarantee may be submitted in form of DD/BG/FDR in the name of "Central University of South Bihar" payable at Gaya from any nationalized bank.

- 5.2 A letter of intent shall be issued in the first instance informing the successful tenderer of the decision of the competent authority to accept his tender and the award letter shall be issued only after the Performance Bank Guarantee in the prescribed form is received. In case of failure by the contractor to furnish the Performance Bank Guarantee within the specified period, the Central University of South Bihar, shall without prejudice to any right or remedy available in law, be at liberty to forfeit the earnest money absolutely.
- 5.3 The Performance Bank Guarantee shall be initially valid for till the beyond 60 days of the completion of contractual obligation. In case the time for completion gets enlarged, the contractor shall get the validity of Performance Bank Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate by the competent authority and acceptance by the Expert Committee, whichever is later, the Performance Bank Guarantee shall be returned to the contractor without any interest.
- 5.4 The Central University of South Bihar shall not make a claim under the Performance Bank Guarantee except for amounts to which the Central University of South Bihar is entitled under the contract (notwithstanding and without prejudice to any other

provisions in the contract agreement) in the event of :-

- (a) Failure by the contractor to extend the validity of the Performance Bank Guarantee as described herein above, in which event the Central University of South Bihar, may claim the full amount of the Performance Bank Guarantee.
- (b) Failure by the contractor to pay the Central University of South Bihar, any amount due, either as agreed by the contractor or determined under any of the Clauses/Condition of the agreement, within 30 days of the service of notice to this effect by the Central University of South Bihar.

5.5 In the event of the contract being determined or rescinded under provision of any of the clause/condition of the agreement, the Performance Bank Guarantee shall stand forfeited in full and shall be absolutely at the disposal of the Central University of South Bihar.

Clause: 6 **Work to be executed in accordance with specifications as quoted in the tender**

- 6.1** The tenderer shall execute the whole and every part of work in the most substantial and workman like manner both as regards materials and otherwise in every respect in strict accordance with approved specifications.
- 6.2** All work shall be under the directions of Registrar or Officer In-charge, Central University of South Bihar who shall oversee /supervise and approve the work at various stages.

Clause: 7 **Discrepancies and Adjustment of Errors : The several documents forming the contract are to be taken as mutually explanatory to one another.**

- 7.1** If there are varying or conflicting provisions made in any one document forming part of the contract, the Vice Chancellor, Central University of South Bihar, shall be the deciding authority with regard to the intention of the document and his decision shall be final and binding on the Tenderer.
- 7.2** Any error in description, quantity or rate in Schedule of Quantities/ Bill of Quantity or any omission there from shall not vitiate the contract or release the Tenderer from the execution of the whole or any part of the works comprised therein according to the Scope of work or from any of his obligations under contract.
- 7.3** If there is any omission in furnishing the rate for any of the items, it will be construed that the rate for that item has been distributed among the other items of the tender. Therefore, the Tenderer is liable to execute that particular item of work at free of cost.
- 7.4** Any deviation unavoidable during execution of work shall attract suitable price adjustment and consent of the tenderer/ vendor shall not be essential.

Clause: 8 Materials, Equipment, Tools & Plant:

- 8.1** The Tenderer shall arrange all materials, labour, machinery, equipment, tools and plant, protective clothing, crane, truck, dumper, office equipment (hereinafter collectively referred to as 'materials & equipment') and such other materials and equipment as is necessary for efficient and timely execution of work. The Central University of South Bihar shall in no way be responsible to any accidents or injury caused during the execution of the work.
- 8.2** All materials and equipment related to this contract shall be properly covered by the tenderer to avoid any loss, damage or deterioration in transit and during disposal. Notwithstanding the said transit insurance, the responsibility of safe transportation of materials & equipment shall be with the Tenderer. Should any loss or damage occur, the Tenderer shall initiate and pursue claims till settlement and promptly make arrangement for repairs and replacement of any damaged items irrespective or settlement of claims by the under writers. Delay arising out of damage to materials and equipment in transit shall not be considered for extension of the schedule date of completion.

Clause: 9 Price:

- 9.1** Rates: The rates tendered by the Tenderer shall be for completed items of covering all materials, labour, carriage, maintenance, consumables, royalties, fees, rents, CIF at octroi, levies, insurance charges license fees, renewal fees and demurrage, wastage, tools, plant, equipment, transport, temporary construction, clearing area, desired dress code of workmen, safety PPE and profits as well as general liabilities, obligations and risks etc. arising out of the conditions of the contract etc complete. GST if applicable, shall be paid extra as per prevailing rate on production of invoices.
- 9.2** Unless and otherwise specified, the price will remain firm during the entire period of contract which till 1 year and also in the extended period of another two years (1+1), if the contract is extended on mutual consent. There will not be any escalation in the tendered value due to any reason whatsoever.

Clause: 10 Quality Control:

- 10.1** Vendor shall ensure quality control parameters essential as per the Government's guidelines/Act & State Government's Acts in context to scope of work corrected up to latest slip, prevailing State Government's directives and changes/ revision to the same time to time without any additional cost.

Clause: 11 Payment Terms:

- 11.1** 100 % payment against item as per SOQ/ BOQ shall be released on monthly basis after certification of running account bill followed by statutory deduction like TDS etc.
- 11.2** In case, it comes to notice at any stage that work being done is defective or the workmanship is defective or any defects develop during the Currency of contract, the Central University of South Bihar shall be entitled to withhold the Security Deposit without prejudice to other contractual resource.
- 11.3** The Bidder shall also submit the following monthly records to the Central University of South Bihar along with Running Account Bills:
- a. Monthly attendance.
 - b. Performance report with respect to waste Management work being done by the Vendor (As per appendix)
 - c. Spares and consumables available with the contractor and spares and consumables required for next month operation/maintenance, if any.
 - d. Materials consumed in the preceding month, if any.
 - e. No. of containers handled during the previous month.
 - f. Any other documents/ records as desired by University.
 - g. Wage sheet of preceding month along with PF and ESI Challans for the workmen deployed in the Work.
 - h. Proper certification on the face of the bill in regards to compliance of EPA Act 1986 or any other applicable law in respect of Waste management.

Clause - 12 Breach of Contract

- 12.1** The Central University of South Bihar while executing a contract with the Supplier/work agency/ vendor shall have the full right to see that the terms & conditions, specifications, quality, workmanship of the works assigned to the Supplier Agency or the party to the contract is fully complied and are satisfactory/ acceptable before payments are released.
- 12.2** If at any stage it is seen that the quality of material being used or service being provided is below the standard accepted/ specified in the agreement or any deviation from the approved specification of the product or the laid down norms are not being followed/ there is contravention to the terms and conditions of agreement, the same will be considered as breach of contract and in such case, the Central University of

South Bihar will have full right to stop further payment even if due, until and unless the discrepancies/ objections are set right or replaced/ clarified by the Supplier/ Service Agency to the entire satisfaction of the Central University of South Bihar. Failing to comply with the above, the Central University of South Bihar would initiate legal action as deemed fit within the jurisdiction of Gaya Courts.

Clause 13: Force Majeure

- 13.1** The term "Force Majeure" shall mean acts of God or any act not within the control of parties, such as lightening and unprecedented floods, earthquake, hurricane and wars, revolts, riots, fire, sabotage. Upon the occurrence of such cause and upon its termination, the party, alleging that it has been rendered unable, as aforesaid, shall notify the other party in writing immediately but not later than seven days of the alleged beginning as well as ending thereof, giving full particulars and satisfactory evidence in support of its claim.
- 13.2** In the event of either party being rendered unable by force majeure to perform any duty or discharge any responsibility arising out of the contract, the relative obligation of the party affected by such force majeure shall upon notification to the other party be suspended for the period during which force majeure event lasts. The cost and loss sustained by either party shall be borne by respective parties.
- 13.3** The time for performance of the relative obligation suspended by the force majeure shall stand extended by the period for which such cause lasts.
- 13.4** Should the delay caused by force majeure exceed two months, the parties to the contract shall hold discussions to resolve the situation mutually.

Clause 14: Liquidated Damages

- 14.1** The Central University of South Bihar and the Tenderer recognize that "time is the essence of contract" and the Central University of South Bihar will suffer financial loss and other damages including loss of face and reputation of the country, if the work is not started within the stipulated date of start. They also recognize the delay, expense and difficulties involved in proving in legal or arbitration proceedings the actual loss suffered by the Central University of South Bihar if the work is not completed within the stipulated time; accordingly, instead of requiring any such proof the Central University of South Bihar and the Tenderer agree that as liquidated damages for delay (but not as a penalty) the *Tenderer shall pay the Central University of Bihar Rs. 2000/- per day in addition to deduction of amount equivalent to one day service charges subject to maximum of security deposit that expires after the stipulated date of start until the work is started, unless such delay is due to Force Majeure as defined in the contract or due*

to the Central University of South Bihar default. The total incidence of liquidated damages for the entire work covered under the Contract shall, however, not exceed a sum of ten Percent of the tendered value.

- 14.2** The parties agree that the figures of liquidated damages indicated here above are genuine pre-estimates of the loss/damage which the Central University of South Bihar, Gaya would have suffered on account of delay/breach on the part of the Tenderer and the said amount will be payable on demand without there being any proof of the actual loss or damages caused by such delay/breach. All sums payable by way of liquidated damages shall be considered as reasonable compensation without reference to the actual loss or damage which shall have been sustained.
- 14.3** The decision of the Central University of South Bihar in the matter of applicability of the clause of liquidated damages shall be final and binding on the Tenderer.
- 14.4** The Central University of South Bihar may without prejudice to any other method of recovery of such liquidated damages, deduct the amount so payable by the Tenderer, from any amount due or falling due to the Tenderer. The payment of deduction of such amounts shall not relieve the Tenderer from his obligations to complete the work or from any other obligations and liabilities of the Tenderer under the contract.
- 14.5** If the Tenderer fails to execute the work with due diligence and within the prescribed time schedule or refuses or neglects to comply with reasonable orders given to him, in writing by the Central University of South Bihar in connection with the work or contravenes the provision of the contract, the Central University of South Bihar may give notice in writing to the Tenderer to make good such failure, neglect or contravention. If the Tenderer fail to comply with the notice within three days from the date of service thereof, the Central University of South Bihar shall be at liberty to employ other workmen and forthwith execute such part (s) of work as the Tenderer may have neglected to or if the Central University of South Bihar shall think fit, it shall be lawful for him, without prejudice to any other right, it may have under the contract, to take the work wholly or in part out of Tenderer's hands and re-contract and complete the same or any part thereof to the Tenderer's account and in that event the Central University of South Bihar shall have free use of Tenderer's equipment that may have been at the time on site in connection with the work without being responsible to the Tenderer for reasonable wear & tear thereof and to the exclusion of any right of the Tenderer over the same, and the Central University of South Bihar shall be entitled to retain and apply any amount due to the Tenderer or such part thereof as may be necessary, to the payment of the cost of executing the said part of the work or of completing the work or executing a part thereof as aforesaid exceeds the balance amount (s) due to the Tenderer, the Tenderer shall pay such excess. Such payment of

excess amount shall be independent of the liquidated damages for delay, which the Tenderer shall have to pay if the completion of work is delayed.

- 14.6 In addition, such action by the Central University of South Bihar as aforesaid shall not relieve the Tenderer of his liability to pay liquidated damages for the delays in start of work.

Clause 15: Dispute Redressal System:-

- 15.1 In case of any dispute the matter will be referred to Vice Chancellor and his decision will be final.
- 15.2 Either party, not satisfied with the decision of the Vice Chancellor, may opt for Arbitration under Arbitration & Reconciliation Act 1996. Appointment of sole Arbitrator will be done by Vice Chancellor on the request of the aggrieved party with in sixty days from the date of request. Arbitrator will be of the rank of serving/retired Chief Engineer/Superintending Engineer.
- 15.3 The supplier will deposit charge @ 7.5 % of the claim with the University & the same will be released only after the settlement of dispute.
- 15.4 Expenses on account of arbitration will be shared equality by both parties which there exists any condition in writing.

Clause 16: Jurisdiction and applicable law

Indian Laws will govern this contract and any application in respect of any proceedings under this contract will be to the jurisdiction of the courts of Gaya, Bihar only and also for any application to entertain any suit in connection with this contract. Provided that nothing herein contained shall operate to the prejudice of any rights/recourses of the Central University of South Bihar regarding blacklisting or any other matter.

Clause 17: Cancellations of contract Notwithstanding anything herein contained :

- 17.1 The Central University of South Bihar shall have the right to cancel the contract and be entitled to the restitution of all moneys paid by the Central University of South Bihar to the Tenderer under this contract along with interest at 18% per annum and the damages as assessed by the Central University of South Bihar in its sole discretion in case the Tenderer fails to perform the obligations strictly within the time stipulated herein or otherwise fails to discharge the duties and obligations undertaken by the Tenderer. The Supply and Installation can be got completed at the risk and cost of the Tenderer and the delivered materials or part thereof may be utilized subject to cost adjustment for the same as determined by the Central University of South Bihar.
- 17.2 Provided that in case of any failure or delay on the part of the parties as aforesaid

arising out of the force majeure such other party shall not be entitled to rescind or revoke this contract.

- 17.3** The Central University of South Bihar reserves the right to cancel the contract in the event of omission/misrepresentation of any material fact.

Clause 18: Tenderer to indemnify the CENTRAL UNIVERSITY OF SOUTH BIHAR, Panchanpur, Gaya against Patent Rights

The Tenderer shall fully indemnify and keep indemnified the Central University of South Bihar against any action, claim or proceedings relating to infringement or use of any patent design or any alleged patent or design rights and shall pay any royalties, which may be payable in respect of any article or part thereof included in the contract. In event of any claims made under or action brought against the Central University of South Bihar in respect of any such matters as aforesaid, the Tenderer shall be notified thereof and the Tenderer shall be at liberty', at his own expenses, to settle any dispute or to conduct any litigation that may arise therefrom; provided that the Tenderer shall not be liable to indemnify the Central University of South Bihar if the infringement of the patent or design or any alleged patent or design right is the direct result of an order passed by the Central University of South Bihar in this behalf.

Clause 19:

The Tenderer shall be sole and Principal Employer of all labour employed on the work and shall comply with all the Indian Labour Laws as well as other laws, bylaws, orders and instructions issued by any competent authority in this behalf. The Tenderer shall be liable for all payments under any law including labour laws as also any compensation required to be paid on account of any injury, accident or mishap. Vendor shall ensure insurance of their workmen deployed in work as per prevailing guidelines of Government cost towards which is deemed to be included in quoted rates.

Clause 20:

The contract comes into force on the date of signing by the authorized representatives of both parties.

Clause 21:

The use of proper fabrication, erection, testing & commissioning devices and equipment's should be made. All persons involved in fabrication, erection, testing & commissioning must be insured. All safety measures to protect life and assets in form of Personal Protective Equipment to be ensured while executing work. No unauthorized persons should be allowed to be present at the place of Work.

Clause 22:

Any accident caused because of any activities performed by bidder at any point of time shall be the total responsibility of the bidder and University shall not be responsible for any claim etc.

Clause 23:

All copies of licenses of workmen and vendor duly notarized in original copy should be submitted by the bidder to the Registrar/ Officer In-charge, CUSB after issuance of LOA and photo copy along with technical bid of tender.

Clause 24: List of Acts & omissions for which Fines can be imposed.

- 24.1 In accordance with rule 7(v) of the Contractor's Labour Regulations to be displayed prominently at the site of work both in English and local Language.
- 24.2 Willful insubordination or disobedience.
- 24.3 Theft fraud or dishonesty in connection with the contractors or property of the University.
- 24.4 Taking or giving bribes or any illegal gratifications.
- 24.5 Habitual late attendance.
- 24.6 Smoking or taking alcohol inside the University's premises.
- 24.7 Sleeping on duty.
- 24.8 Malingering or slowing down work.
- 24.9 Giving of false information regarding name, age father's name, License Criminal cases etc.,.
- 24.10 Unauthorized use of employer's property.
- 24.11 Bad workmanship in maintenance by skilled workers which is not approved by the Department and for which the contractors are compelled to undertake rectifications.
- 24.12 Making false complaints and/or misleading statements.
- 24.13 Engaging on trade within the premises of the establishments.
- 24.14 Collection or canvassing for the collection of any money authorized by the employer.

Agreement Proforma

This agreement made on this Between the Registrar, Central University of South Bihar, (hereinafter referred to as the Registrar, which expression shall unless otherwise excluded by or repugnant to the context be deemed to include its successors, representatives and permitted assignees) of the one part and the
....., the Tenderer (which expression shall unless otherwise excluded by or repugnant to the context be deemed to include its successors, representative and permitted assignees) of the other part.

Whereas, pursuant to the offer of the Tenderer, the Tenderer has agreed to undertake the following works:

Tender for “**Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste**” from campus of Central University of South Bihar, Panchanpur, Gaya (Bihar) for a tendered value of Rs.....as per the terms and conditions of the work award Letter No dated And terms & conditions annexed hereto.

The following documents will also form part of the Agreement

Sl. No List of Documents

1. Offer Letter No..... dated
2. Work Award Letter No. dated
3. Time Schedule of work.
4. Schedule of quantity/ Bill of Quantity.
5. Terms & Conditions.
6. Special Conditions of Contract
7. Scope of work.
8. Purchase rules & regulation of University available on website

In witness whereof, the parties have hereunto set and subscribed their handed seals on the day and the year first above written.

For and behalf of Central University of South Bihar

For and behalf of Tenderer

Registrar
Central University of South Bihar

Witness :

- 1.
- 2.

Witness :

- 1.
- 2.

VENDOR DETAILS FORM

1.	Do you have a PFMS Unique ID (please tick)	NO	YES	UID No.-
2.	Name of the Firm			
3.	Address with City Name & Pin Code			
4.	Contact No.			
5.	Email ID			
6.	GST No. (Yes / No)	GST No. -		
		If YES, a copy of GST CERTIFICATE must be attached.	If NO, duly signed/sealed attached DECLARATION OF GST NON-ENROLMENT must be submitted.	
7.	PAN No.			
8.	TIN No.			
9.	ADHAR No.			
10.	Name of the Contact Person	Name :		
	With Mobile No. & E-mail ID	Mobile :	E-mail ID :	
11.	Bank Account Details			
	Beneficiary Name			
	Bank Name & Branch			
	Bank Account Number			
	IFSC Code			
	MICR Code			
	Type of Bank Account	Saving Account	Current Account	Cash Credit
Telephone no. and E-mail of Bank Branch	Telephone			
	Email ID			
12.	Vendor Type (please tick)	Manufacturer	Distributor	Reseller
		Service Provider	Stockiest	Indian Agency

Signature of Vendor with Seal

Date: _____

Name: _____

FOR OFFICE USE ONLY

Finance & Accounts Section

1.	FINANCIAL CONCURRENCE GIVEN	NO	YES	For Rs.:
2.	BUDGET CATEGORY	RECURRING	NON-RECURRING	PROJECT
3.	BUDGET HEAD (specify SUB-HEAD of expenditure)			
4.	CUSB BANK ACCOUNT DETAILS IN RESPECT TO POINT-11 & 12 FOR "RECEIPT" OF ONLINE EMD / SD (if any)	Bank Name :		
		Branch :		
		Account No. :		
		IFSC :		

Finance Officer

To : Purchase Section

DECLARATION OF GST NON-ENROLMENT

DECLARATION OF GST NON-ENROLMENT

Dear Sir/Madam,

Sub: Declaration of non-requirement of registration under the Central/State/UT/Integrated Goods and Services Tax Act, 2017

I/We..... (Name of the service provider/business entity), do hereby declare that I/we am/are not registered under the Goods and Services Tax Act, 2017 as (select and fill below for the relevant reason)

-I/We deal in/supply the category of goods or services

..... (Describe the nature of the services/goods) which are exempted under the Goods and Service Tax Act, 2017.

-I/We have the annual aggregate turnover below the taxable limit as specified under the Goods and Services Tax Act, 2017.

-I/We are yet to register ourselves under the Goods and Services Tax Act, 2017.

I/We hereby also confirm that if anytime during any financial year I/we decide or require or become liable to register under the GST, I/we undertake to provide all the requisite documents and information.

I/We request you to consider this communication as a declaration for not requiring to be registered under the Goods and Service Tax Act, 2017.

I/We hereby also confirm that (Name of the service recipient) shall not be liable for any loss accrued to me/us, due to any registration default with the GST.

Signature of Authorised Signatory:

Name of the Authorised Signatory:

Name of Business:

Date:

Stamp/Seal of the business entity:

UNDERTAKING BY THE TENDERER(S)

(On letterhead)

NAME OF WORK:

Tender Notice No. : _____

We confirm that we have quoted the rates in the tender considering Inter-alia the

1. Tender Document(s) including all Annexures, Technical Specification, Scope of Vendor, Special Condition of Contract & Purchase Rules and Procedure of University.
2. Additional Document(s) (if any)
3. BOQ Document (Price Bid Format)
4. Corrigendum (if any)
5. Pre Bid Meeting Minutes (if any)

We _____ (Name of the Tenderer) hereby certify that we have fully read and thoroughly understood the tender requirements and accept all terms and conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event our offer is found acceptable and contract is awarded to us, the complete tender document shall be considered for constitution of Contract Agreement.

SIGNED FOR AND ON BEHALF OF TENDERER(S)

Name of Tenderer(s)

Date : __/__/____

Place :

Seal & Signature of Tenderer

NOTE: This declaration should be signed by the Tenderer's authorized representative on **COMPANY LETTERHEAD** who is signing the Bid and same to be submitted with Tender.

CENTRAL UNIVERSITY OF SOUTH BIHAR

Name of work: Tender Bid Document for “**providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste**” from campus of Central University of South Bihar, Panchanpur, Gaya, Bihar.

I undertake to abide by the terms and conditions as stipulated in the detail tender call notice and conditions of contract.

Signature of the contractor

For Office Use only

- | | | | |
|----|-----------------------------------|---|--------------------------|
| 1. | Total Nos. Corrections | : | |
| 2. | Total Nos. of Overwriting | : | |
| 3. | Total Nos. of Pages | : | |
| 4. | Earnest Money Deposit in shape of | : | |
| 5. | Copy of S.T.C.C | : | Furnished/Not Furnished |
| 6. | Copy of I.T.C.C./PAN | : | Furnished/ Not Furnished |
| 7. | Any other enclosure | : | |

Registrar
Central University of South Bihar

Bill of Quantity/Schedule of Quantity

Financial Bid

Tender No.: **CUSB/PSD/ESTATE/T/10/2024-25**, dated: **01/08/2024**

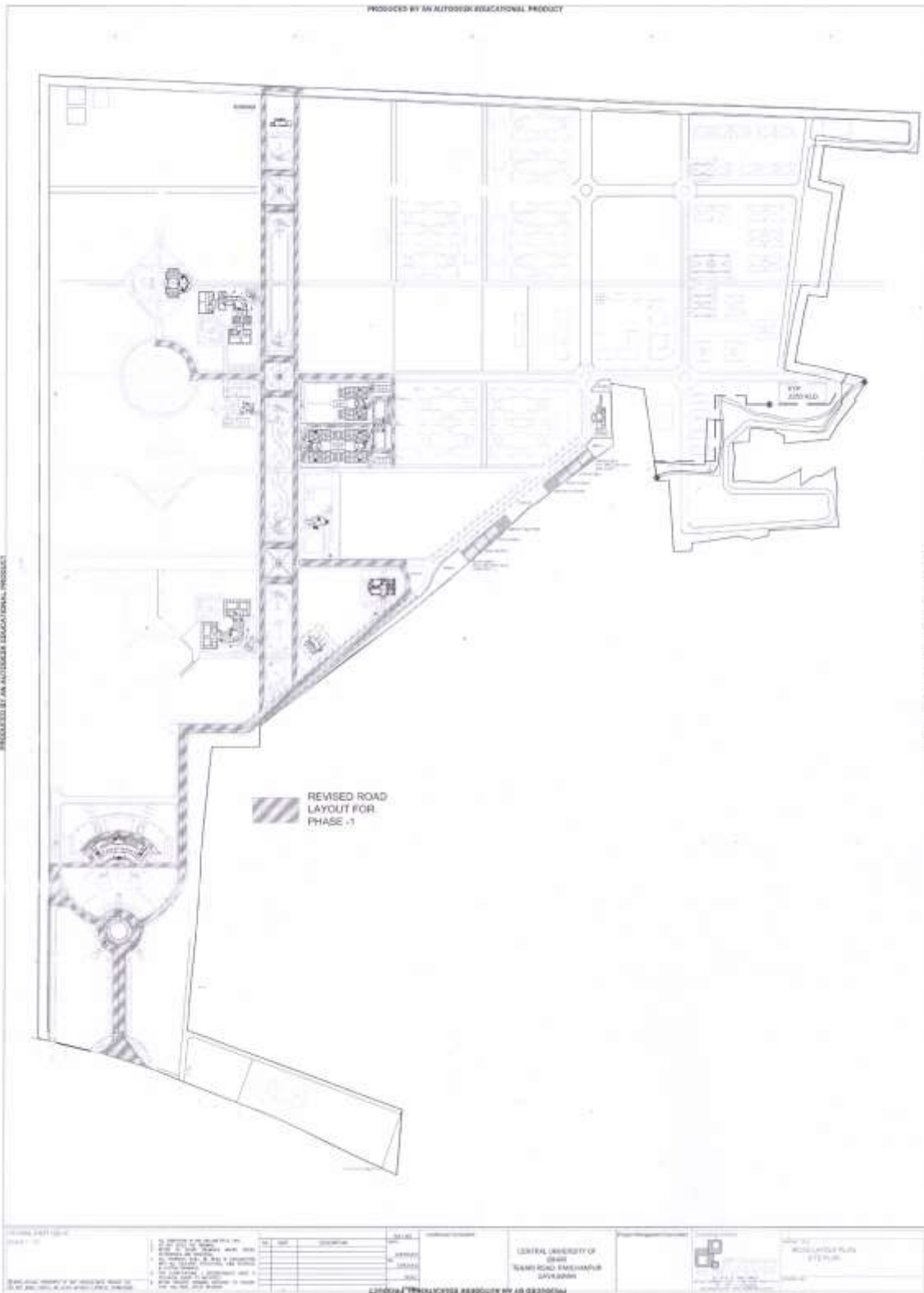
Name of Work:- **“Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste”** from campus of Central University of South Bihar, Panchanpur, Gaya,

Item No.	Item Description	Unit	Qty.	Unit Rate in Figure per month (INR)	Total Amount for 12 months (INR)
01.	“Providing services for Collection, Segregation, Storage, Transportation, Loading, Unloading and Disposal of Biodegradable & Non-biodegradable Waste” as per tender conditions	Per month	12		
			Total		
			GST @ %		
			Grand Total		
Sub Total in words (Rupees)					

Note: If found Overwriting in figure/Use of Whitener fluid/Erazer, the bid shall not be considered.

Sig. of Tenderer
Seal of firm/company

Plot plan of the University campus



PROFORMA FOR MONTHLY PERFORMANCE REPORT

Performance Report with respect to Waste Management Work being done by the

Vendor _____ at CUSB Campus for the month of _____

Stakeholder	Performance Report (Satisfactory/ Not Satisfactory)	Remarks (if any)	Signature with name & Date
Head (Dept. of Agriculture)			Sign: Name:
Warden (Boys Hostel)			Sign: Name:
Warden (Girls Hostel)			Sign: Name:
Security Officer			Sign: Name:
Power sub Station (Engineering Section)			Sign: Name:
Pump House/STP (Engineering Section)			Sign: Name:
Caretaker (Social Sc. Building)			Sign: Name:
Caretaker (Lecture Hall)			Sign: Name:
Caretaker (Education Building)			Sign: Name:
Caretaker (EBS Building)			Sign: Name:
Caretaker (Admin Building)			Sign: Name:
Caretaker (Stupa)			Sign: Name:
Caretaker (Boys Hostel Building)			Sign: Name:
Caretaker (Girls Hostel Building)			Sign: Name:
Caretaker (HVC Residence)			Sign: Name:
Mess Operator/ Representative			Sign: Name:
Canteen Operator/ Representative			Sign: Name:
Sports Authority			Sign: Name:
Caretaker (Library Building)			Sign: Name:
Caretaker (Health Centre)			Sign: Name:
Caretaker (Residential Complex)			Sign: Name: