



CENTRAL UNIVERSITY OF SOUTH BIHAR

SH-7, Gaya - Panchanpur Rd., Vill. - Karhara, Post - Fatehpur
PS - Tekari, Dist. - Gaya, PIN - 824236 (Bihar). Website :cusb.ac.in

EOI Notice No.: CUSB/PSD/ADMIN/KIOSK/EOI/22/2024-25

Date: 12/12/2024

Expression of Interest (EOI) for operating Nescafe - Kiosk in CUSB Campus

Central University of South Bihar, Gaya is the first NAAC accredited A++ University in Bihar. The University invites EOI from the **Nescafe or its Authorized Business Partner/ Franchise** for operating **Nescafe- Kiosk** inside the Campus for providing various Food and Beverages items such as Subs, Burgers, Pizza, Continental, Snacks such as Momo, Beverages such as Tea, Coffee, Mock-tails, etc. only for a period of one year and extendable every year on satisfactory performance up to maximum five years.

The EOI document along with detailed guidelines can be viewed on/downloaded from the website www.cusb.ac.in and CPP Portal web site: www.eprocure.gov.in/epublish/app.

The last date and time of submission of EOI is **05/01/2025 by 4:00 PM.**

The EOI is to be submitted in a sealed envelope superscribed "Eoi for operating Nescafe - Kiosk at CUSB, Gaya" with copies of valid GST Registration Certificate, PAN card, Labour License, EPF, ESIC, FSSAI Certificate, Trade License, Food & Beverage License from the appropriate authority must be sent by POST/By Hand (to be dropped in tender box) to the office before last date of closing for submission of EOI at given address -

To:

**The Registrar (Tender Document)
Central University of South Bihar
SH-7, Gaya- Panchanpur Road,
Village- Karhara, Post- Fatehpur,
P.S- Tekari, District- Gaya (Bihar)
PIN- 824 236**

Email- registrar@cub.ac.in

Website- www.cusb.ac.in

Contact – 0631-2229519

CPP Portal web site: www.eprocure.gov.in/epublish/app/epublish/app.

Registrar

Salient features of Eol are as under:

1.	EOI Notice No.:	:	CUSB/PSD/ADMIN/KIOSK/EOI/22/2024-25 Date: 12/12/2024
2.	Name of work	:	Operating Nescafe - Kiosk at designated places in CUSB Campus, Gaya
3.	Nature of work	:	Sale of prepared Food items
4.	Period of operation	:	One year and extendable every year on satisfactory performance up to maximum five years.
5.	No. and the area of outlets at the designated Nescafe - Kiosk	:	No. - 01 with measuring about 100-120 sq. ft. area
6.	EOI/Tender Fee	:	Rs. 500/- (Rupees Five Hundred only) in form of DD in favour of Central University of South Bihar payable at Gaya.
7.	Last date of submission of Eol	:	05/01/2025 upto 4:00 P.M.
8.	Date of opening of Eol	:	05/01/2025 upto 4:30 P.M.
9.	For site visit & clarification, if any	:	Upto 20/12/2024 on any working day during official hours.

Expression of Interest (Eoi) for operating Nescafe - Kiosk in CUSB Campus, Gaya

I. Eligibility of Applicant

- a. *Nescafe itself or its **Authorized Business Partner/Franchise** only with proper authorization by Nescafe may take participate in the bid.*
- b. The EOI senders should have been operating in the Hospitality Sector for a minimum of **three (03) years** (Hospitality would include experience in the service industry that includes lodging, dinning/restaurants).
Copy of orders in this regard must be submitted.
- c. The EOI senders should have min. **10 or more** on roll employee strength.
- d. The EOI senders should have an average annual turnover of **Rs. 50 Lakh** in the last three financial years.
- e. The interested parties must submit an undertaking in the form of an affidavit declaring that the agency in the last three years have neither failed to perform on any contract nor has been expelled from any project or contract by any public authority nor have had any contract terminated by any public entity for breach by contract, nor have even been blacklisted by any organization.
- f. If any agency fails to fulfill the eligibility criteria as described above, the Eoi will liable to be cancelled.
- g. The minimum rent will be fixed by the competent authority in CUSB. However, the sender quoting highest rent per square feet would be the deciding factor for the acceptance of financial EOI.
- h. A presentation shall be scheduled of the perspective bidders to explore their eligibility, infrastructure and work plan on specified date decided by the CUSB. Financial bid shall be offered only to technically qualified/capable bidders.
- i. *EOI senders will be recommended/authorized by Nestle. Nestle and EOI sender may come to an agreement to work out operation of the Kiosk. University will not enter into any agreement with the EOI sender but will only have an agreement with Nestle. There is no rental, lease, occupancy, or any other contract between EOI sender (operator) and CUSB, Gaya.*

Mode of application:

- a. The interested parties will have to submit “**EXPRESSION OF INTEREST (Eol) FOR Operating Nescafe-Kiosk in CUSB Campus**”, by POST/By Hand (to be dropped in tender box) to the office before last date of closing.
- b. All documents and papers submitted in the Eol have to be submitted offline and signed/sealed by a competent official on behalf of the agency.

II. General Terms & Conditions

1. The parties will be responsible to install the prefabricated structure to run the catering operations in CUSB Campus, with their own employees. The agency should run the **Nescafe-Kiosk** with all necessary equipment, heating, grinding cooking and serving. All sorts of furniture and fixtures including electrical installations and illuminations, have to be jointly created and maintained by respective agencies. Any addition or alteration in the allotted space is not permitted without the written consent of the CUSB authority. If violated, it will be considered as breach of the contract. All recurring costs for running and maintenance of the **Nescafe-Kiosk** and electricity and water consumption will have to be borne by the agency.
2. The license for running the **Nescafe-Kiosk** will be initially issued for a period of one year and extendable every year on satisfactory performance of the agency up to maximum five years.
3. A provision of a separate exit/entry point to the **Nescafe-Kiosk** for ingress and egress of the users may be made.
4. **Nescafe-Kiosk** will remain open and functional on days and for such hours as may be notified by CUSB authority from time to time.
5. CUSB shall not provide any residence/space for staff stay. Night stay inside CUSB Campus will not be allowed under any circumstances. However, in case of any urgency, night stay may be allowed temporarily under specific instruction from CUSB authority.

6. **Nescafe-Kiosk** operators will be required to properly manage their waste as per the existing rule of Government/CUSB. The agency will be required to keep separate waste-bins to store the garbage at their own arrangement. No waste material should be allowed to decompose or disposed off inside the Campus for maintaining ecological balance and no littering will be allowed under any circumstances. The agency will be responsible for keeping clean whole the premises and surrounding areas. Any littering will invite penalty and other disciplinary action. CUSB authority reserves the right to cancel the agreement in such cases.
7. All the **Nescafe-Kiosk** operators are required to procure all raw materials for cooking/ preparing and the Food thus cooked/prepared should be in compliance of rules and regulations of FSSAI/ concerned local authorities/ CUSB authority.
8. Sufficient fire safety measures should be arranged by the agency and the agency should obtain Fire License Certificate, if required.
9. The Food items should have nutritious value and may be inspected daily by the concerned authority.
10. The selected agency shall be bound to comply with the requisition and direction of the CUSB's authorized representative(s).
11. The agency shall ensure that staff engaged for the purpose is well trained, polite and free from communicable diseases. The staff should be well dressed in a uniform whose design shall have prior approval of the designated authority in CUSB). Each employee shall wear a photo identity card provided by the agency and approved by the CUSB authority.
12. The agency will be solely responsible for all payments and observance and compliance of relevant provision of labour laws/rules/regulations etc. in respect of their employees and the business of running the **Nescafe-Kiosk**. CUSB authority or its authorized representatives will have no liabilities whatsoever with regard to such statutory compliances and payments.

13. The agency shall maintain a suggestion and complaint book and the suggestion recorded therein will be given due consideration. Notice disclosing existence of this book will have to be displayed in Hindi and English at a prominent point within the **Nescafe-Kiosk**. This book must be readily available for inspection by the CUSB officials whenever called for.
14. The entire arrangement should be in pollution free manner. The agency will be responsible for maintaining high standards of hygiene and cleanliness in the **Nescafe-Kiosk**, dining area and store room and for full observance of all relevant regulations of Government/ CUSB authority. The selected agency shall not carry out any business other than running the **Nescafe-Kiosk** in the CUSB Campus premises under any circumstances. In case of any deviation, the contract shall liable to be cancelled.
15. The selected agency must display '**MENU CHART / RATE LIST**' for general information of the public.
16. The quality of food shall be subject to verification by the authority or its authorized representative(s) at any time. If the quality of food is not found to be satisfactory, the food items shall liable to be replaced at the cost of caterer. Further, if the food quality is found to be unsatisfactory repeatedly, the contract will liable to be immediate termination.
17. The stall, store space, equipment/implements etc. including the articles kept by agency for serving of food items shall remain open for inspection by the CUSB authority or its authorized representative(s) at any point of time.
18. No sub-agency/sub-leasing/sub-renting will be allowed under any circumstances whatsoever. The agreement will liable to be cancelled on detection of such circumstances.
19. Any dispute arising out of this contract will be interpreted and settled under jurisdiction of court at Gaya only.
20. EoI shall be submitted offline/by post/by hand at given address only within stipulated date and time.
21. All the documents and other information submitted by an applicant to CUSB

shall remain and/or become the property of CUSB. The university will not be liable to return any application(s) or any information provided along therewith.

22. Submission of Eol by a party shall not create any contractual obligation between that party and CUSB.
23. CUSB reserves the right to invite limited tenders from the shortlisted agencies or invite open tenders.
24. The applicant shall bear all costs associated with the preparation and submission of its Eol. CUSB shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the Eol process.
25. All supporting documents enclosed with Eol should be duly signed/sealed on each page by the authorized person of the agency.

IV. Synopsis of offer from CUSB:

Location	Description	Activities Allowed	Facilities available from CUSB	Timings
Nescafe-Kiosk in CUSB Campus	Nescafe-Kiosk measuring about 100-120 sq. ft. of prefabricated structure	Operating Nescafe-Kiosk.	Leveled open area with fixed cement benches etc	As decided by CUSB.

<To be submitted on the letter head of the sender>

To

Sub: Expression of Interest (Eoi) for selection of agency for operating
Nescafe-Kiosk at CUSB Campus.

Sir,

1. Being duly authorized to represent and act for and on behalf of (here in the Applicant),
I,the undersigned hereby submit
the Expression of Interest (EOI) for selection of agency for running the
Nescafe-Kiosk at CUSB Campus in response to notice inviting EOI vide no.
..... dated

Name of the Sender:

Address of Office :

Contact person :

Name :

Designation:

Mobile No.E-mail Id :

Address:

2. The copy of relevant documents as detailed below are furnished herewith.a)
b)
c)
d)

(Add additional pages, if necessary. Each page to be signed and online by the Authorized Signatory).

- 3. CUSB is hereby authorized to conduct any inquiry/investigation to verify the statements, documents and information submitted with the EOI.
- 4. CUSB and its authorized representatives may contact the following persons for any clarification:

Name of the contact person/s with designation:

Address :

Phone No./Fax No.:

E-mail:

- 5. I/We affirm that we have read & understood the terms and conditions of the offer detailed in the notice inviting EoI vide No..... dated and hereby unequivocally and unconditionally accept the same& we will abide by all the terms and conditions as laid down in the said notice.
- 6. I/We have submitted the documents as above in Para 2.
- 7. I/We hereby declare that the statements made & information provided in the duly completed EOI forms enclosed, are complete, true and correct in every aspect and any error or omission therein, accidental or otherwise will be sufficient justification for CUSB to reject our EOI and / or to cancel the award of the assignment.
- 8. The decision of CUSB Authority this transaction shall be final and binding onus.

Signature.....

Name.....

In the capacity of

Duly authorized to sign Proposal for and on behalf of

(Enclose copy of Power of Attorney, original to be submitted with technical proposal).

CHECK LIST

Sl. No.	Details	Yes/No	Ref. Page No.
1.	EOI/Tender Fee of Rs. 500/- in form of DD		
2.	MSME Certificate, if any		
3.	GST Certificate		
4.	PAN Card		
5.	ITR of last three (03) Financial Year		
6.	Copy of Orders as proof of experience		
7.	Average Annual Turn Over of Rs. 50 lakh in last three (03) years.		
8.	Valid FASSAI Certificate / Food and Beverage License		
9.	Trade License/Firm Registration for Specification Job		
10.	Labour License, if any		
11.	EPF Certificate		
12.	ESIC Certificate		
13.	Proof of experience of minimum three (03) years in related areas		
14.	Proof of having minimum on roll employee strength 10 or more		
15.	Non-blacklisting Certificate		
16.	Authorization Letter by Nescafe to participate in the EOI/Tender/Bid		

VENDOR DETAILS FORM

1.	Do you have a PFMS Unique ID (please tick)	NO	YES	UID No.-
2.	Name of the Firm			
3.	Address with City Name & Pin Code			
4.	Contact No.			
5.	Email ID			
6.	GST No. (Yes / No)	GST No. -		
		If YES, a copy of GST CERTIFICATE must be attached.	If NO, duly signed/sealed attached DECLARATION OF GST NON-ENROLMENT must be submitted.	
7.	PAN No.			
8.	TIN No.			
9.	ADHAR No.			
10.	Name of the Contact Person With Mobile No. & E-mail ID	Name :		
		Mobile :	E-mail ID :	
11.	Bank Account Details			
	Beneficiary Name			
	Bank Name & Branch			
	Bank Account Number			
	IFSC Code			
	MICR Code			
	Type of Bank Account	Saving Account	Current Account	Cash Credit
Telephone no. and E-mail of Bank Branch	Telephone			
	Email ID			
12.	Vendor Type (please tick)	Manufacturer	Distributor	Reseller
		Service Provider	Stockiest	Indian Agency

Signature of Vendor with Seal

Name: _____

Date: _____

DECLARATION OF GST NON-ENROLMENT

DECLARATION OF GST NON-ENROLMENT

Dear Sir/Madam,

Sub: Declaration of non-requirement of registration under the Central/State/UT/Integrated Goods and Services Tax Act, 2017

I/We.....(Name of the service provider/business entity), do hereby declare that I/we am/are not registered under the Goods and Services Tax Act, 2017 as (select and fill below for the relevant reason)

-I/We deal in/supply the category of goods or services(Describe the nature of the services/goods) which are exempted under the Goods and Service Tax Act, 2017.

-I/We have the annual aggregate turnover below the taxable limit as specified under the Goods and Services Tax Act, 2017.

-I/We are yet to register ourselves under the Goods and Services Tax Act, 2017.

I/We hereby also confirm that if anytime during any financial year I/we decide or require or become liable to register under the GST, I/we undertake to provide all the requisite documents and information.

I/We request you to consider this communication as a declaration for not requiring to be registered under the Goods and Service Tax Act, 2017.

I/We hereby also confirm that(Name of the service recipient) shall not be liable for any loss accrued to me/us, due to any registration default with the GST.

Signature of Authorised Signatory:

Name of the Authorised Signatory:

Name of Business:

Date:

Stamp/Seal of the business entity: