



# **CENTRAL UNIVERSITY OF SOUTH BIHAR**

SH-7, Gaya- Panchanpur Road, Village- Karhara, Post- Fatehpur,  
P.S- Tekari, District- Gaya (Bihar) PIN- 824 236

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## **NOTICE INVITING TENDER**

### **Supply of Laboratory Equipment for Department of Geology**

Central University of South Bihar Gaya invites proposals for Gaya Campus for **Supply of Lab Equipment for Department of Geology** as per details mentioned below (**Annexure-A**) from the reputed Manufacturer/ Distributor/ Reseller/ Service Provider/ Stockiest/ Indian Agency. You are requested to kindly send the quotations/ proposals latest by **03/10/2025 till 4:00 PM** to the below mentioned address **by registered post / speed post /in drop box (Tender Box):**

**To,**

**The Registrar (Tender Document)  
Central University of South Bihar  
SH-7, Gaya- Panchanpur Road,  
Village- Karhara, Post- Fatehpur,  
P.S- Tekari, District- Gaya (Bihar)  
PIN- 824 236**

**Email- registrar@cub.ac.in**

**Website- www.cusb.ac.in**

**Contact – 0631-2229519**

**CPP Portal web site:**

**[www.eprocure.gov.in/epublish/app/epublish/app](http://www.eprocure.gov.in/epublish/app/epublish/app)**



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## Index for Tender Form

Sl. No.	Details	:	Deadline
1.	Tender Notice No.	:	CUSB/PSD/GEO/EQUIP/T/08/2025-26 Date: 10/09/2025
2.	Name of work	:	Supply of Lab Equipment for Department of Geology
3.	Tender Fee	:	<b>Rs. 500/-</b> in shape of DD
4.	Earnest Money Deposit	:	<b>Rs. 10,000/-</b> in shape of DD in favour of <b>Central University of South Bihar</b> payable at <b>GAYA</b> .
5.	Start of submission of Bids	:	10/09/2025
6.	Last date and time for receipt of Bids	:	03/10/2025 by 4:00 PM
7.	Place of opening of Bids	:	CUSB Panchanpur, Gaya
8.	Time allowed for completion of delivery and installation	:	8 weeks after issue of Purchase Order
<b>Note:</b> Prospective bidder may visit the site to understand the location, surroundings, terrain and specifications/requirement before submission of bid.			

### Financial:

The firms should have an average annual financial turnover of at least of Rs. 20 Lakhs during the preceding last 3 (three) consecutive financial year from 2023-24.

### Physical:

The firms should have submit at least three copy of orders related to supply of lab equipment out of those, one must be value of at least 5 lakhs issued in last three years as proof of experience.

**Price Bid:** The bidder has to quote the rate in ‘**Financial Bid Proforma**’ as per the item list given in **Annexure-A** in a separate sealed envelope stating ‘*Financial Bid Document*’ along with *Tender Number* kept in Main Envelope. The rate quoted should be inclusive of all taxes, packing, labour charges, freight charges etc. in figure as well as in words for total amount. The University reserves the right to cancel the tender, if any false information is furnished.

### **Tender Documents should be kept in these forms**

<b>Envelop -A</b>	EMD & Tender Fee / MSME Certificate
<b>Envelop-B</b>	Technical bid with all requisite certified documents and credentials along with un-filled (blank) financial bid.
<b>Envelop-C</b>	Financial Bid Document.



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## Terms & Conditions

1. Bid/ Quotation will be sent by courier/ registered post/ speed post/ by hand (to be submitted in Tender Box) and will not be accepted after last date of submission.
2. The relevant papers in regards to eligibility criteria along with Tender Fee/EMD should be in sealed envelope. Bidders should clearly mention NIT reference on envelop CUSB/PSD/GEO/EQUIP/T/08/2025-26, Date: 10/09/2025. EMD in shape of Demand Draft of **Rs. 10,000/-** should be in favour of “Central University of South Bihar” Payable at Gaya.
3. The rate offered should be quoted **F.O.R CUSB Gaya Campus**.
4. Quoted amount should be inclusive of all and no extra charges shall be paid over that if once order is placed.
5. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted.
6. Quotation should have validity of at least 90 days from the date of opening.
7. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved to the Competent Authority of University.
8. **On submission of MSME/Other relevant Govt. Documents as per GFR norms, EMD shall be exempted. But Tender Fee is to be submitted anyhow.**
9. **Splitting is allowed for this tender. Tenderer shall quote for one or all equipment and L-1 shall be decided on lowest quoted price of the each equipment.**
10. **WARRANTY :** Equipment supplied should not be obsolete /used/old stock but should be of requisite specification/make with standard warranty but not less than **one year**.
11. **Delivery period :** for supply of material within **8 weeks**, F.O.R. CUSB Gaya from the date of issuance of Purchase Order.
12. **PENALTY :** The penalty @ 1% per week subject to a maximum of 10% of the delayed delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
13. **Payment Terms :** Our standard payment terms & condition is 100% against delivery and successful satisfactory report by concerned section/ department.
14. **Security Deposit / Performance Bank Guarantee :** 10% equivalent to invoice value shall be kept as Security Money to be submitted in form of DD/BF/FDR for a period beyond 60 days of warranty of the items.
15. Unless otherwise stated delivery of goods at **CUSB Gaya Campus** as per conditions as specified in Purchase Order.



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16. Copies of GST registration certificate of the firm, with the TIN number clearly indicated therein will have to accompany the quotation to be submitted.
17. Compliance sheet about the specification asked must be enclosed with the proposal.
18. The bidders to submit the signed copy of tender document with the proposal.
19. EMD of unsuccessful bidders shall be refunded once order is placed but the same of Successful bidder shall be refunded after completion of one year period.
20. The quotations are liable to be rejected if the fore going conditions are not complied with. Printed conditions of the firm, if any, will not be binding on us. Late and delayed tender will not be considered.
21. All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Gaya, India only.
22. CUSB reserves the right to cancel the tender at any stage.

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## CHECKLIST

*We hereby declare that the following requirements have been fulfilled by us –*

Sl. No.	Particulars	Page Number
<b>ENVELOPE-‘A’</b>		
1	Tender Fee <b>Rs. 500/-</b> in form of Demand Draft in favour of “Central University of South Bihar”, Payable at Gaya.	
2	Earnest Money Deposit (EMD) of <b>Rs. 10,000/-</b> in form of Demand Draft/Bank Guarantee/FDR in favour of “Central University of South Bihar”, Payable at Gaya.	
3	MSME / OTHERS for waive off the EMD, if registered	
<b>ENVELOPE-‘B’</b>		
4	Copy of PAN Card	
5	Copy of GST No.	
6	Copy of ITR of the last three years.	
7	Audited Balance Sheet of last 03 years, if applicable	
8	Documentary evidence for the turnover of last financial year with compliance to Financial Eligibility Criteria	
9	Experience certificate of job in related areas and copy of Purchase Order be attached with the tender document with compliance to Physical Eligibility Criteria	
10	Any Product Manual	
11	Certificate related to one year warranty of supplied Items	
12	Copy of Memorandum and Article of Association, Certificate of Incorporation, Partnership Deed, Registration Certificate issued by the Registrar of Firms etc.	
13	ISO Certificate	
14	Non-Blacklisting Certificate	
15	Every page of the tender documents and the enclosed copies of the certificates must be signed with seal.	
<b>ENVELOPE-‘C’</b>		
16	Duly filled in ‘PRICE BID PROFORMA’ in separate envelope kept in Main Envelope	*



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## TECHNICAL BID PROFORMA

<b>NIT No. :</b>	CUSB/PSD/GEO/EQUIP/T/08/2025-26, Date: 10/09/2025		
<b>Subject :</b> Supply of Lab Equipment Department of Geology			
<b>1.</b>	Name of the Organization/Firm		
<b>2.</b>	Head Office / Registered Office		
	Telephone No/mobile No.		
	Fax No.		
	Email		
	Web site (if any)		
	Date of Establishment		
	Branch Office in Gaya , if any		
	(Provide Complete Address)		
	Telephone No.		
	Fax No./Email		
<b>3.</b>	Name of Director / Chief Executive/ Proprietor / Partners with Designation		
	Telephone No./Mobile No.		
	Fax No./ Email		
<b>4.</b>	Name of Contact Person		
	Telephone No./Mobile No		
	Fax No./Email		
<b>5.</b>	<b>Type of Organization</b>	<b>Certified Documents to be enclosed</b>	
<b>a.</b>	Proprietary		Trade License
<b>b.</b>	Partnership		Partnership Deed, Trade License
<b>c.</b>	Private Limited Company		Memorandum of Article
<b>d.</b>	Public Limited Company		Certificate of Registration
<b>e.</b>	Public Sector		Trade License



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<b>6.</b>	<b>Nature of Business (tick the relevant)</b>				
Manufacturing		Service		Dealership	
Stockiest		Indian Agent		Indian Branch Office	
Others Pl. Specify					
<b>7.</b>	<b>Class / Type of Product / Materials Manufactured / Sold / Serviced/ Fabricated</b>				
Scientific Equipment		Electronics		Lab Consumables & Chemicals	
Electrical Items		Computer Peripherals		Computers	
Laboratory Equipments		Office Automation Product		Electrical Works	
Sport Materials		Water Coolers		Air-conditioners	
AV Equipments		Boards		Other, please specify.....	
<b>Audited Annual Turnover during last 3 years (Rs. In Lakhs) (enclose Chartered Accountant's certification &amp; Income Tax Return Copy)</b>					
<b>Year</b>		<b>Rupees (in Lakhs)</b>		<b>Annexure (Number)</b>	
2023-24					
2022-23					
2021-22					
<b>8.</b>	<b>Commercial Information (enclose Attested Copy wherever Applicable)</b>				
<b>Sl. No.</b>	<b>Information</b>	<b>Details</b>		<b>Annexure (Number)</b>	
<b>a.</b>	GST Registration Number				
<b>b.</b>	Excise Registration Number Trade / Factory License Number				
<b>c.</b>	PAN No.				



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d.	Details of Registration Certificate with DGS&D/NCCF			
e.	SSI/NSIC/MSME Certificate			
f.	Current dealership agreement with Principal Letter No. / Date / Valid upto			
g.	Relevant IISI/ SO Certificate, if any			
h.	<u>Bank Details :</u> Account No.			
i.	Name of Bank & Branch			
j.	IFSC Code			
k.	Details of Tender Fee	Amount:	DD No. & Date	Name of the issuing Bank & Branch
l.	Details of EMD	Amount:	DD No. & Date	Name of the issuing Bank & Branch
m.	Details of Previous Supply in Govt. Organisations/ Govt. Educational Institutions	Name of the organization	Item Supplied / Qty.	Total Value (Rs in lakhs)





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<b>9.</b>	MSME Entrepreneur	Comment				
<b>9.1.</b>	Is the bidder MSME Entrepreneur	Y/N				
<b>9.2.</b>	If yes, the category (GEN/OBC/SC/ST/Women)	GEN	OBC	SC	ST	WOMEN
I/ We hereby give an undertaking that the information provided are true to the best of my knowledge and belief. If anything found to be false at any stage my tender will be liable to be rejected and EMD amount will be forfeited.						
<b>Signature of authorized representative:</b> .....						
<b>Date:</b> .....						
<b>10.</b>	<b>Note</b>					
<b>10.1.</b>	Separate information sheet may be provided for item (s) in case space provided is not adequate.					
<b>10.2.</b>	Affidavit on Non Judicial stamp paper duly attested by Magistrate/Notary shall also be furnished by the bidder regarding Non-blacklisting.					

**Sd/-**

**Registrar**



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## VENDOR DETAILS FORM

1.	Do you have a PFMS Unique ID (please tick)	NO	YES	UID No.-
2.	Name of the Firm			
3.	Address with City Name & Pin Code			
4.	Contact No.			
5.	Email ID			
6.	GST No. ( Yes / No )	GST No. -		
		If YES, a copy of GST CERTIFICATE must be attached.		If NO, duly signed/sealed attached DECLARATION OF GST NON-ENROLMENT must be submitted.
7.	PAN No.			
8.	TIN No.			
9.	ADHAR No.			
10.	Name of the Contact Person With Mobile No. & E-mail ID	Name :		
		Mobile :		E-mail ID :
11.	Bank Account Details			
	Beneficiary Name			
	Bank Name & Branch			
	Bank Account Number			
	IFSC Code			
	MICR Code			
	Type of Bank Account	Saving Account	Current Account	Cash Credit
	Telephone no. and E-mail of Bank Branch	Telephone		
		Email ID		
12.	Vendor Type (please tick)	Manufacturer	Distributor	Reseller
		Service Provider	Stockiest	Indian Agency

**Signature of Vendor with Seal**

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_



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## DECLARATION OF GST NON-ENROLMENT

DECLARATION OF GST NON-ENROLMENT

Dear Sir/Madam,

Sub: Declaration of non-requirement of registration under the  
Central/State/UT/Integrated Goods and Services Tax Act, 2017

I/We.....(*Name of the service provider/business entity*), do hereby  
declare that I/we am/are not registered under the Goods and Services  
Tax Act, 2017 as (*select and fill below for the relevant reason*)

-I/We deal in/supply the category of goods or services  
.....(*Describe the nature of the services/goods*) which are  
exempted under the Goods and Service Tax Act, 2017.

-I/We have the annual aggregate turnover below the taxable limit  
as specified under the Goods and Services Tax Act, 2017.

-I/We are yet to register ourselves under the Goods and Services  
Tax Act, 2017.

I/We hereby also confirm that if anytime during any financial year  
I/we decide or require or become liable to register under the GST,  
I/we undertake to provide all the requisite documents and  
information.

I/We request you to consider this communication as a declaration for  
not requiring to be registered under the Goods and Service Tax Act,  
2017.

I/We hereby also confirm that .....(*Name of the service  
recipient*) shall not be liable for any loss accrued to me/us, due to  
any registration default with the GST.

Signature of Authorised Signatory:

Name of the Authorised Signatory:

Name of Business:

Date:

Stamp/Seal of the business entity:



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## UNDERTAKING BY THE TENDERER(S)

(On letterhead)

NAME OF WORK:

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Tender Notice No. :

We confirm that we have quoted the rates in the tender considering Inter-alia the

1. **Tender Document(s) including all Annexures, Technical Specification, Scope of Vendor, Special Condition of Contract & Purchase Rules and Procedure of University.**
2. **Additional Document(s) (if any)**
3. **BOQ Document (Price Bid Format)**
4. **Corrigendum (if any)**
5. **Pre Bid Meeting Minutes (if any)**

We \_\_\_\_\_ (Name of the Tenderer) hereby certify that we have fully read and thoroughly understood the tender requirements and accept all terms and conditions of the tender including all corrigendum/addendum issued, if any. Our offer is in confirmation to all the terms and conditions of the tender including all corrigendum/addendum, if any and minutes of the pre-bid meeting. In the event our offer is found acceptable and contract is awarded to us, the complete tender document shall be considered for constitution of Contract Agreement.

### **SIGNED FOR AND ON BEHALF OF TENDERER(S)**

**Name of Tenderer(s)**

**Date** : \_ \_ / \_ \_ / \_ \_ \_ \_

**Place** :

**Seal & Signature of Tenderer**

**NOTE:** This declaration should be signed by the Tenderer's authorized representative on COMPANY LETTERHEAD who is signing the Bid and same to be submitted with Tender.



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## Annexure-‘A’

### (LIST OF LABORATORY EQUIPMENT)

Sl. No.	Name of Equipment	Specification	Qty.
1.	Hanna water multipara meter Testing Kit	Dissolved Oxygen, Specific Electrical Conductivity, Absolute Electrical Conductivity, pH, ORP, Total Dissolved Solids, Resistivity, Salinity, Sea Water Specific Gravity, Temperature	01
2.	Ultrasonicator	Ultrasonic bath Sonicator Wensar 6L 160W Digital Ultrasonic Cleaner, LMUC-6Model No : LMUC-6; Type of Product: Digital Ultrasonic Cleaner; Power: 150 W; Weight: 15 Kg; Frequency: $40 \pm 3$ kHz; Dimensions: 325x175x290 mm; Display Type: Dual Display; Volume: 6 L	01
3.	Centrifuge Machine	Steeples speed regulator with zero start interlock. Digital speed indicator. Dynamic brake. 0-99 minutes digital count down timer. Imbalance detector with cutoff. Safety lid interlock to prevent cover opening during centrifugation Max. speed :- 6900 Rpm Max. RCF :- 7350 Max. Tube Size :- 200 ml Max. Capacity :- 1200 ml W x D x H:- 400 x 500 x 455 Supply:- 220-240 Volts 50 Hz Single Phase. Rotor Head:- Capacity: 6 x 200 ml Type of Rotor: Angular Type of Container: Plastic Speed (RPM): 6900 RCF ‘g’: 7350	01
4.	Schmidh Hammer	Impact energy Type N : 2.207 Nm (1.63 ft lbf) Memory capacity: ca. 400 series of 10 impacts Display : 17 x 71 pixel, graphic Operating temperature: 0 to 50°C (32 to 122°F) Storage temperature: -10 to 70°C (14 to 158°F)	01
5.	Sieve Set (Brass)	(i) Sedimentary work: One Whole set of Sieves (Brass frame and of 8 inches diameter/20 cm diameter) for grain size analysis. Sieve size will be of 2 mm, 1.40 mm, 1.00 mm, 710 micron, 500 micron, 355 micron, 250 micron, 180 micron, 125 micron, 90 micron and 63 micron) (ii) Micropaleontology work: Sieves Brass frame of 8 inches diameter/20 cm diameter the Mesh size 30 mesh, 60 mesh, 80 mesh, 100 mesh, 120 mesh, 130 mesh, 150 mesh and 230 mesh.	01



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		(iii) Vertebrate fossil separation: Sieve 24 inches diameter: ASTM 40, ASTM 60 and ASTM 80	
6.	Crystal Models	(i) Wooden Crystal Models - 32 Basic Crystal Classes Crystal Structure Models - Solid Teak Wood, Polished and burnished, approx 3-6 cm length (across) (ii) 07 Transparent Crystal Structure Models Acrylic Crystal Structure Models Made from transparent thick crack resistance material.	<b>Set of 32 wooden crystal models &amp; 07 transparent crystal structure models</b>
7	Vacuum Filtration Setup	Polysulfide (PSF) filter having Graduated upper chamber and lower chamber with capacity of 500 ml. Holders accept 47-mm diameter membranes. A piston powered and oil free vacuum pump with a moisture trap/vacuum regulator, used for liquid filtration.	01



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## FINANCIAL BID PROFORMA

**TENDER NOTICE NO. : CUSB/PSD/GEO/EQUIP/T/08/2025-26**

**DATE : 10/09/2025**

**SUB.: Supply of Lab Equipment for Department of Geology.**

**Name of the Bidder: \_\_\_\_\_**

S. NO	EQUIPMENT NAME	Qty	Warranty	Unit Rate	GST @	Total Price including GST
1	Hanna water multipara meter Testing Kit	01	01 year			
2	Ultrasonicator	01	01 year			
3	Centrifuge Machine	01	01 year			
4	Schmidh Hammer	01	01 year			
5	Sieve Set (Brass)	01	01 year			
6	Crystal Models	Set of 32 wooden crystal models & 07 transparent crystal structure models	01 year			
7	Vacuum Filtration Setup	01	01 year			
<b>Total:</b>						
<b>Total of GST:</b>						
<b>Rupees:</b>						

**Note: (i) Above rates are inclusive of all and no other charges shall be paid extra.**

**(ii) No overwriting or use of whitener is permitted. If done it will be summarily rejected.**

**Date:**

**Signature \_\_\_\_\_**

**Name: \_\_\_\_\_**

**Designation & seal**