



CENTRAL UNIVERSITY OF SOUTH BIHAR

Application for refund of amount credited & adjusted under Bihar Student Credit Card Scheme (BSCCS) / Bank's Education Loan

Sl.No. BSCCS Refund CUSB/.....

Date :

(a) Details of the student

1.	Name	
2.	Enrolment No.	
3.	Programme with Session	
4.	Current Semester	
5.	Semester for which refund application is submitted	

(b) Details of Student's Bank Account (enclose photocopy of Pass Book)

Beneficiary Name (Student's bank account only)	
Bank Name & Branch Name	
Bank Account No.	
IFSC Code	

(c) Details of Amount to be refunded

Sl	Particulars	Amount credited by BSCCS /Bank to CUSB A/c (Rs.) for adjustment under given head	Amount deposited by the student (Rs.)	Amount to be refunded(Rs.)	Remarks, if any
1.	Semester Registration Fee / Tuition Fee				
2.	Hostel Fee				
3.	Mess Fee				
4.	Any other Fee				
Total Amount					

(d) Details of Amount credited by Bihar Student Credit Card Scheme /Bank to University

Amount	
UTR No./ Demand Draft No.	
Date	
Sent By	
Sender Bank IFSC	

- Enclosure :
- (1) Proof of amount transferred by BSCCS/Bank to University
 - (2) Copy of Semester Fee receipt
 - (3) Copy of Hostel Fee Receipt
 - (4) Copy of Student's Bank Account Passbook

Signature of the student with date

(Note: Kindly print both side)

For Office Use Only

Diary No.....

Date :.....

Remarks if any :

The academic details of the student have been verified as per records and the amount of Rs.....Rupees.....) may be refunded to the concerned student after payment verification and adjustment of the same from the account section.

Therefore, the application may be send to Account Section for the same please.

Signature of Dealing Assistant with date

(Name:& Designation :.....)

SO (Academic) 's remarks : -

Deputy Registrar 's Remarks :-
(Academic)

Controller of Examinations :-

Finance Officer

SO (Finance & Accounts)

Detail of Amount refunded

Amount :-.....

Date of Refund :-.....

PPA No. :-

Dealing Assistant (Accounts)