



Tender Ref.: CUSB/PSD/PHEDU/T/16/2020-21, Date: 08/02/2021

Subject: Supply and Installation of Lawn Mover Grass Cutter and Pitch Roller

Central University of South Bihar Gaya invites proposals in two bid system for **Supply and Installation of Lawn Mover Grass Cutter and Pitch Roller** as per specification mentioned below from the eligible bidders. You are requested to kindly send the quotations/ proposals for below mentioned items as per specifications latest by **25/02/2021 till 4:00 PM** to the below mentioned address:

To,
The Registrar
(Tender Document)
Central University of South Bihar
SH-7, Gaya- Panchapur Road,
Village- Karhara, Post- Fatehpur
P.S- Tekari, District- Gaya (Bihar), PIN- 824 236
Email- registrar@cub.ac.in
Website- www.cusb.ac.in
Contact – 0631-2229519

CPP Portal web site: www.eprocure.gov.in/epublish/app/epublish/app

Tender document and other details can be obtained from
<https://mhrd.euniwizarde.com> And www.cusb.ac.in CPP Portal web site:
www.eprocure.gov.in/epublish/app/epublish/app.

Registration with M/s ITI Ltd: - Intending bidders are requested to register themselves with M/s ITI Ltd (If not registered earlier) through <https://mhrd.euniwizarde.com> for obtaining user-id, by paying a Registration fee and online tender processing fee etc. Bidders are also required to obtain Digital Signature for participating in the e-tender.

E-Tender Processing Fee - pay to “ITI LTD. Through e-payment gateway.

For participating in the e-Tendering process of Central University of South Bihar The contractor shall have to get them registered on the site <https://mhrd.euniwizarde.com> by making required payment through only online payment mode so that they will get user ID and Password. This Will enable them to access the website, <https://mhrd.euniwizarde.com> with the help of Digital Signature by which they can participate in e-Tender of Central University of South Bihar GAYA.

For this intending bidder may contact following e-Wizard Helpdesk numbers.

1. E-Wizard Helpdesk

1st floor, M-23, Road No. - 25,

Near SBI Sri Krishna Nagar, Patna-800001.

Phone No.: 0612-2520545 or 8448288982, 8448288984, 8448288986



Index for e-Tender form

Sl. No.	Items	:	Details
1.	Tender Notice No. and date	:	CUSB/PSD/PHEDU/T/16/2020-21, Date: 08/02/2021.
2.	Name of work	:	Tender Bid Document for the Supply and Installation of Lawn Mover Grass Cutter and Pitch Roller at Central University of South Bihar.
3.	Tender Fee	:	Rs. 500/- in form of Demand Draft
4.	Earnest Money Deposit	:	Earnest money as mentioned in NIT in shape of Demand Draft drawn in favour of Central University of South Bihar, payable at Gaya from any scheduled Bank of amount ₹ 40,000/- (₹ Forty Thousand Only)
5.	Start of submission of Bids	:	08/02/2021
6.	Last date and time for Receipt of Bids	:	01/03/2021 by 4:00 PM
7.	Date and Time of opening of Technical Bids	:	02/03/2021 by 11:00 AM.
8.	Place of opening of Bids	:	CUSB Gaya.

The Tender Documents for items will be on Two-Bid System consisting of Technical Bid and Price Bid. The Tender Documents will be submitted in two separate sealed covers clearly mentioning on the envelope the details of items for which bid is submitted.

All Tender Documents must be accompanied by the Bid Security Form/Earnest Money Deposit (Refundable). The Earnest Money Deposit is to be paid in the form of Bank Draft in favour of the Registrar, Central University of South Bihar payable at Gaya. The Bid Security Form/Earnest Money Deposit Bank Draft must be enclosed with Technical Bid. The details of Bank Draft Number of Earnest Money Deposit must be endorsed on top of envelope containing Technical Bid (EMD must be submitted separately for each item).



Lawn Mover Grass Cutter Machine – 01 nos.

Specifications:

01. Lawn Mover Grass Cutter Machine			
Technical Specification			
Model		Forward Speed	0-10kph
Engine		Reverse speed	0- 5kph
Power	17.5 hp	Number of blade	2
Displacement	500 cc	Adjusting cutting hight	30-90mm
Oil capacity	1.7 L	Cutting hight position	7
Ignition	Electronic	Mower clutch	Electromagnetic
Fuel tank capacity	4 L	Wheel size	15 x 6-6/18 x 8.5-8
Deck cutting width	102 cm/40"	Wheel base	1150 mm
Drive type	Hydro – Gear	Overall height	1080 mm
Overall Length	2360mm	Weight	240 Kg <i>Approx.</i>

Pitch/Ground Roller – 01 nos.

Specifications:

02. Pitch/Ground Roller	
Feature & Technical Specification	
Engine	Lombardin Diesel Engine (10.0 H.P.), (Pull Rope Start System) & (Self Start)
Fuel Consumption	1.5 & 2.0 Litters/Hr.
Operating Weight	1500 Kg.
Steering	Mechanical + Power Steering, Center Oscilating Type
Working Speed	0 to 5 Km/Hr (Variable Speed)
Transmition	Fully Hydrostatic with Hydraulic Motor and Pump Single Hydraulic Motor on Front Wheel Single Paddle Foot Operated
Main Body	Construction M.S. Sheet 5 MM and 3 MM
Body Parts & Covers	Construction Material M.S.
Wheels Diameter	24 Inch. Construction M.S. Plate Thickness 10MM (Same Diameter of Both Wheels)
Canopy	Made of Tubular Frame With Water-Proof Fabric Canopy
Wheels Length	40 Inch
Overall Length	80 Inch
Overall Width	45 Inch
Accessories Supplied	Tool Kit For General Service, Operation Cum Service Manual
Warranty	Warranty For One Year Against Any Manufacturing Defects.



Terms & Conditions:-

1. Enquiry will be sent by courier/ registered post/ speed post/ by hand and will not be accepted after last date of submission.
2. The relevant papers in regards to technical specifications, eligibility criteria, EMD of value of ₹ 40,000/- (**₹ Forty Thousand only**) should be in sealed envelope. Bidders should clearly mentioned NIQ ref on envelop **CUSB/PSD/PHEDU/T/16/2020-21, Date: 08/02/2021. EMD should be in favour of “Central University of South Bihar” Payable at Gaya.**
EMD is liable to be waived of on submission of MSE/MSME Certificate.
EMD of unsuccessful bidders shall be returned/refunded.
3. Firms will quote separately for each article in specific format only.
4. The rate offered should be quoted **F.O.R to CUSB Gaya Campus.**
5. In case of Ex-Godown terms the amount of packaging forwarding freight etc. should clearly be mentioned by percentage or lump sum amount. Current rate of tax as and other statutory levels must be mentioned.
6. The delivery period should be within 04 weeks.
7. The firms are requested to give detailed description and specification together with detailed drawings and printed leaflets and literature of the articles quoted. The name of manufactures and country of manufacture should also be invariably be stated. In the absence of these particulars the quotation is liable for rejection. A separate compliance sheet in regards to technical specification of each item should be submitted with technical bid.
8. Quotation should have validity of at least 90 days from the date of opening.
9. The right to reject all or any of the quotations and to split up the requirements or relax any or all of the above conditions without assigning any reason is reserved.
10. The penalty @ 1% per week subject to a maximum of 10% of the delivery price will be deducted from the balance payment if supply is not completed within stipulated period.
11. Our standard payment terms & condition is 100% against delivery and successful installation and approval.
12. The successful vendor bidder shall furnish an unconditional Performance Bank Guarantee (PBG) for 10% of the quoted value within 21 days of receiving of supplier order valid beyond 60 days from the expiration of warranty period in form of DD/Bank Guarantee/ Fixed Deposit.
13. Unless otherwise stated delivery of goods at **CUSB Gaya Campus** as per conditions as specified in Purchase Order.
14. **Copies of GST registration certificate of the firm, with the TIN number clearly indicated therein will have to accompany the quotation to be submitted.**



15. Dealership/Authorised retailer certificate on the offered products and Standard Technical literature on each of the items offered will have to be enclosed along with the quotation.
16. The bid documents are not transferrable and the seal and signature of the authorised official of firms must appear on all the papers and envelopes submitted.
17. The quotation should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
18. The quotations are liable to be rejected if the fore going conditions are not compiled with.
19. Printed conditions of the firm, if any, will not be binding on us.
20. Late and delayed tender will not be considered.
21. All disputes are subject to exclusive jurisdiction of Competent Court and Forum in Gaya, India only.
22. CUSB reserves the right to cancel the Tender at any stage.
23. Compliance sheet about the specification asked must be enclosed with the proposal.
24. The bidders to submit the signed copy of Tender document with the proposal.
- 25. The bidders may be asked to make availability of the sample at University campus for technical evaluation at their own cost.**

26. Checklist for Envelope 'A'

- Tender Fee of Rs. 500/- in form of DD
- EMD of Rs. 40,000/- in form of DD

27. Checklist for Envelope 'B'

- Copy of registration of GST.
- Copy of Income Tax Permanent Account Number.
- Copy of Income Tax Returns of last three years.
- Copy of Trade License, Factory License/Excise Registration.
- Copy of Authorization for Participation in subject bid (not required in case of Proprietorship firm).
- Copy of Dealership/ Distributorship Authorization Certificate.
- Copy of Small Scale Unit/ MSME/ NSIC Registration under relevant items (if registered).
- All pages of tender document including various sections and Annexure 'A', except priced bid duly signed / sealed by the Tenderer.
- Any product manual, credentials etc.



28. Envelope 'C' (Financial Bid Document)

The **Envelope 'C'** shall contain the tender documents and information related to the schedule of quantities quoting the rates per Unit/Price etc. of the item pertaining to the Financial Bid on the Financial Bid document, issued by CUSB, along with the tender document.

The Financial Bid should be submitted separately in separate envelope clearly mentioning the Financial Bid is submitted on top of the Envelope.

All columns shall be duly filled in with specific information on the cost involved.

The rates for the items shall be quoted in Indian Rupees only.

The Tenderer should clearly mention in all the three envelopes (i.e. A, B and C) clear description of the items for which the offer is being quoted. If any discrepancy is observed the offer would be treated as non-responsive and would be rejected out rightly.

- **Envelope 'A'** (Earnest Money & Tender Cost),
- **Envelope 'B'** (Technical Bid Document), and
- **Envelope 'C'** (Financial Bid Document), shall be in separate sealed envelopes, each marked as "**Envelope 'A'**, **Envelope 'B'** and **Envelope 'C'**", respectively.
- All the three envelopes shall be submitted together in another big envelope sealed and super-scribing thereon **Tender for Supply and Installation of Lawn Mover Grass Cutter and Pitch Roller** alongwith **Tender Number**.
- The envelope should be addressed to, The Registrar, (Tender Document) Central University of South, SH-7, Gaya - Panchapur Road, Village - Karhara, Post-Fatehpur, P.S. Tekari, District - Gaya (Bihar) PIN - 824236.
- The envelope marked **Envelope 'B'** of only those Tenderers shall be opened, whose earnest money & tender cost are placed in the **Envelope 'A'** and found to be in order. In case of waiver of the charges, relevant documents shall be submitted in **Envelope 'A'**. **Envelope 'C'** shall be opened of only technically qualified bidders.



TECHNICAL BID PROFORMA

NIT No. : CUSB/PSD/PHEDU/T/16/2020-21, Date: 08/02/2021		
<u>Subject: Supply and Installation of Lawn Mover Grass Cutter and Pitch Roller</u>		
1.	Name of the Organization	
2.	Head Office / Registered Office	
	Telephone No/mobile No.	
	Fax No.	
	Email	
	Web site (if any)	
	Date of Establishment	
	Branch Office in Gaya , if any	
	(Provide Complete Address)	
	Telephone No.	
	Fax No./Email	
3.	Name of Chief Executive/ Proprietor / Partners with Designation	
	Telephone No./Mobile No.	
	Fax No./ Email	
4.	Name of Contact Person	
	Telephone No./Mobile No	
	Fax No./Email	
5.	Type of Organization	Certified Documents to be enclosed
a.	Proprietary	Trade License
b.	Partnership	Partnership Deed, Trade License
c.	Private Limited Company	Memorandum of Article
d.	Public Limited Company	Certificate of Registration
e.	Public Sector	Trade License
6.	Nature of Business (tick the relevant)	



Central University of South Bihar
(A Central University established under Central Universities Act 2009)
Gaya Tekari Road, Panchapur, Gaya – 824236 (Bihar)

Manufacturing		Service		Dealership	
Stockiest		Indian Agent		Indian Branch Office	
Others Pl. Specify					

7. Class / Type of Product / Materials Manufactured / Sold / Serviced/ Fabricated

Scientific Equipment		Electronics		Lab Consumables & Chemicals	
Electrical Items		Computer Peripherals		Computers	
Laboratory Equipments		Office Automation Product		Electrical Works	
Sport Materials		Water Coolers		Air-conditioners	
AV Equipments		Boards		Other, please specify.....	

Audited Annual Turnover during last 3 years (Rs. In Lakhs) (enclose Chartered Accountant's certification & Income Tax Return Copy)

Year	Rupees (in Lakhs)	Annexure (Number)
2018-19		
2017-18		
2016-17		

8. Commercial Information (enclose Attested Copy wherever Applicable)

S. No.	Information	Details	Annexure (Number)
a.	GST Registration Number		
b.	Excise Registration Number Trade / Factory License Number		
c.	PAN No.		
d.	Details of Registration Certificate with DGS&D/NCCF		
e.	SSI/NSIC/MSME Certificate		
f.	Current dealership agreement with Principal Letter No. / Date / Valid upto		
g.	Relevant IISI/ SO Certificate, if any		



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h.	<u>Bank Details :</u> Account No.					
i.	Name of Bank & Branch					
j.	IFSC Code					
k.	Details of Tender Fee	Amount :	DD No. & Date	Name of the issuing Bank & Branch		
l.	Details of EMD	Amount:	DD No. & Date	Name of the issuing Bank & Branch		
m.	Details of Previous Supply in Govt. Organisations/ Govt. Educational Institutions (Enclose Supply order & Performance report. If required enclose separate sheets) Enclosures -	Name of the organization	Item Supplied / Qty.	Total Value (Rs in lakhs)		
9.	MSME Entrepreneur	Comment				
9.1.	Is the bidder MSME Entrepreneur	Y/N				
9.2.	If yes, the category (GEN/OBC/SC/ST/Women)	GEN	OBC	SC	ST	WOMEN
I/ We hereby give an undertaking that the information provided are true to the best of my knowledge and belief. If anything found to be false at any stage my tender will be liable to be rejected and EMD amount will be forfeited.						
Signature of authorized representative:						
Date:						
10.	Note					
10.1.	Separate information sheet may be provided for item (s) in case space provided is not adequate.					
10.2.	Affidavit regarding non-blacklisting by any organisation ever on Non Judicial stamp paper duly attested by Magistrate/Notary shall also be furnished by the bidder.					



FINANCIAL BID PROFORMA

Tender Notice No.: CUSB/PSD/PHEDU/T/16/2020-21, Date: 08/02/2021

Subject: Supply and Installation of Lawn Mover Grass Cutter and Pitch Roller

Name of the Bidder: _____

Sl. No.	Item description with specification (Attach separate sheet, if required)	Qty. (Nos.)	Warranty (in Years)	GST* @	Unit price (₹) Inclusive GST, delivery, installation & Other charges	Total price (₹) GST, delivery and installation
1.	Lawn Mover Grass Cutter Machine	01				
2.	Pitch/ Ground Roller	01				
Total Basic Amount (₹)						
Total GST Amount (₹)						
Total Amount with GST (₹)						
Total Amount in words (₹) Rs.						

Note: No overwriting or use of whitener is permitted. If done then it will be summarily rejected.

Date:

Signature
Name:
Designation & seal